

CITY OF AURORA, ILLINOIS
INVITATION TO BID 16-37
PREVENTATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
AT CITY OF AURORA LIFT STATIONS

BID PROPOSAL FORM

Bid Proposal Due Date & Time: 2:00 p.m. CST, Wednesday, July 20, 2016

To: **City of Aurora
City Clerk's Office
44 E Downer Place
Aurora, Illinois 60507**

The following offer is hereby made to the City of Aurora, Aurora, Illinois, hereafter called the Owner.

Submitted By: RVSH POWER SYSTEMS LLC

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other BID documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications and amendments (if applicable) contained in the bid solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the Proposal.
 - A. The Vendor shall also include with their proposal any necessary literature, samples, etc., as required within the Invitation to Bid, Proposal Specifications and Statement of Work.
 - B. For purposes of this offer, the terms Offeror, Bidder, Respondent, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
 - A. All proposal documents have been examined: Bid Specifications, Statement of Work, and the following addenda:

No. 1, No. _____, No. _____, (Vendor to acknowledge addenda here.)

Bidder's Name: KENT STROHMAIER

Signature & Date: [Signature] 7-18-16

CITY OF AURORA, ILLINOIS
 INVITATION TO BID 16-37
**PREVENTATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
 AT CITY OF AURORA LIFT STATIONS**

BID PROPOSAL FORM

The contractor shall provide all labor and other resources necessary to provide the supplies, equipment and/or services in strict accordance with the specifications defined in this Invitation to Bid for the following delivered price:

Annual Planned Maintenance at:

LOCATION	Year 1 Cost	Year 2 Cost	Year 3 Cost
W&S Maintenance Main Building generator set	765.00	765.00	765.00
Clark Lift Station	575.00	575.00	575.00
Manchester Lift Station	780.00	780.00	780.00
Molitor Lift Station	860.00	860.00	860.00
Orchard Lift Station	725.00	725.00	725.00
Barnes Road/Linden Estates Lift Station	570.00	570.00	570.00
White Eagle Lift Station	575.00	575.00	575.00
2750 Freider Lane Lift Station	715.00	715.00	715.00
TOTAL ANNUAL COST:	5,565.00	5,565.00	5,565.00

Monthly Inspections at:

LOCATION	Year 1 Cost	Year 2 Cost	Year 3 Cost
W&S Maintenance Main Building generator set	215.00	215.00	215.00
Clark Lift Station	215.00	215.00	215.00
Manchester Lift Station	215.00	215.00	215.00
Molitor Lift Station	215.00	215.00	215.00
Orchard Lift Station	215.00	215.00	215.00
Barnes Road/Linden Estates Lift Station	215.00	215.00	215.00
White Eagle Lift Station	215.00	215.00	215.00
2750 Freider Lane Lift Station	215.00	215.00	215.00
TOTAL MONTHLY COST:	1,720	1,720	1,720

All quotes must include mileage and additional parts/labor cost. Service dates to be coordinated with the Superintendent of Water and Sewer Maintenance.

Bidder's Name: KENT STROHMAIER

Signature & Date:  7-18-16

CITY OF AURORA, ILLINOIS
INVITATION TO BID 16-37
PREVENTATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
AT CITY OF AURORA LIFT STATIONS

BID PROPOSAL FORM

All prices shall be shown as delivered Aurora Destination, Prepaid and Allowed. Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certification Permit No. Illinois E9996-0842-07. **No additional charges over base price will be accepted without written approval of the Purchasing Director.**

The City of Aurora reserves the right at any time and for any reason to cancel this Request for Proposal, to accept or reject any or all Proposals or portion thereof, or accept an alternate proposal. The City reserves the right to waive any immaterial defect in any proposal, or technicality, informality or irregularity in the proposals received, and to disregard all nonconforming or conditional proposals or counter-proposals. Unless otherwise specified by the proposer or the City, the City reserves the right to hold the best proposals for ninety (90) days from the opening date set forth above. The City may seek clarification from any proposer at any time and failure to respond promptly is cause for rejection. The City further reserves the right to award the RFP to the lowest responsible proposer whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the City.

SUBMITTED BY

COMPANY RUSH POWER SYSTEMS LLC

ADDRESS 1981 BELFORD NORTH DR.

CITY, STATE, ZIP BELVIDERE, IL, 61008

PREPARER'S NAME KENT STROHMAIER

Please Type

AUTHORIZED SIGNATURE  GENERAL MANAGER

Title

EMAIL KENT.S@RUSHPOWER.COM

PHONE # (815) 520-2050 FAX # (630) 423-9662 DATE 7-18-16

CITY OF AURORA, ILLINOIS
INVITATION TO BID 16-37
**PREVENTATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
AT CITY OF AURORA LIFT STATIONS**

BID PROPOSAL FORM

“AFFIDAVIT: I (We) hereby certify and affirm that my (our) proposal was prepared independently on this work, that it contains no fees or amounts other than for the legitimate execution of the work as specified, and that it includes no understandings or agreements in restraint of trade.”

(If an Individual)

Signature of Proposer *Kevin Thompson* (SEAL)

Business Address 1981 BELFORD NORTH DR,
BELVIDEAR, IL, 61008

(If a Co-partnership)

Firm name _____ (SEAL)

Signed by _____ (SEAL)

Business Address _____

Insert Names
and Addresses
of all Members
of the Firm

(If a Corporation)

Corporate Name RUSH POWER SYSTEMS LLC
Signed by *Malvin* President
Business Address 1981 BELFORD NORTH DR,
BELVIDEAR, IL, 61008

Insert (President) _____

CORPORATE SEAL Names of (Secretary) _____

Officers (Treasurer) _____

ATTEST:

Secretary

(Note: Proposers should not add any conditions or qualifying statements to this RFP for the proposal may be declared irregular as being not responsive to the Request for Proposals.)

"ORIGINAL"

BIDDER'S CERTIFICATION

I/We hereby certify that:

- A. A complete set of bid papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the City which would in any way be construed as unethical business practice.
- C. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all equal employment practice requirements contained in Public Act 87-1257 (effective July 1, 1993) and 775 ILCS 5/2-105 (A).
- D. I/We are in compliance with the most current "Prevailing Rate" of wages for laborers, mechanics and other workers as required by the City of Aurora Ordinance No. O16-042, adopted on June 28, 2016.
- E. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as City of Aurora sites in accordance with the Drug Free Workplace Act of January, 1992.
- F. The Proposer is not barred from submitting a proposal on the Project, or entering into this Proposal as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- G. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

COMPANY NAME RUSH POWER SYSTEMS

ADDRESS 1981 BELFORD NORTH DRIVE

CITY/STATE/ZIP CODE BELVIDERE, IL, 61008

NAME OF CORPORATE/COMPANY OFFICIAL KENT STROHMAIER
PLEASE TYPE OR PRINT CLEARLY

TITLE GENERAL MANAGER

AUTHORIZED OFFICIAL SIGNATURE *Kent Strohmaier*

DATE 7-18-16

TELEPHONE (815) 520-2050

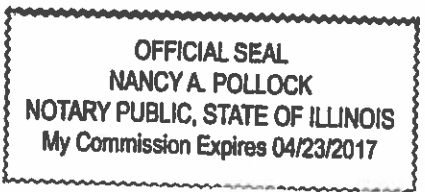
FAX No. (630) 423-9662

Subscribed and Sworn to

Before me this 18th day

of July, 2016

Nancy A. Pollock
Notary Public



STATE OF ILLINOIS)
)
County of Kane) ss.

BIDDER'S TAX CERTIFICATION

(BIDDER'S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the BIDDER, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Bidder deposes, states and certifies that Bidder is not barred from proposing with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

DATED this 18TH day of JULY, 2016.

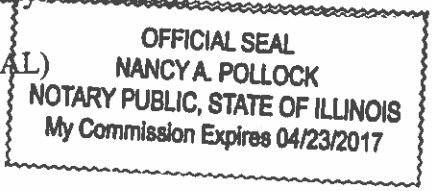
By *Kent Strohmayer*
(Signature of Bidder's Executing Officer)
KENT STROHMAYER
(Print name of Bidder's Executing Officer)
GENERAL MANAGER
(Title)

ATTEST/WITNESS:

By _____
Title _____

Subscribed and sworn to before me this
18th day of July, 2016.

Nancy A. Pollock
Notary Public



CITY OF AURORA, ILLINOIS
INVITATION TO BID 16-37
PREVENTATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
AT CITY OF AURORA LIFT STATIONS

CONTACT INFORMATION

Vendor shall provide the following contact information assigned to service the City of Aurora account.

Customer Service/General Information: Ph: 815-520-2050

To place an order:

Name: KENT STROHMAIER
Ph: 815-520-2050 Fax: 630-423-9662
E-mail: KENT.S@RUSHPOWER.COM

Billing & Invoicing question:

Name: KENT STROHMAIER
Ph: 815-520-2050 Fax: 630-423-9662
E-mail: KENT.S@RUSHPOWER.COM

Questions:

Name: KENT STROHMAIER
Ph: 815-520-2050 Fax: 630-423-9662
E-mail: KENT.S@RUSHPOWER.COM

Bidder's Name: KENT STROHMAIER

Signature & Date:  7-18-16

**CITY OF AURORA AGREEMENT
PREVENATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
AT CITY OF AURORA LIFT STATIONS
INVITATION TO BID 16-37**

THIS AGREEMENT, entered on this _____ day of _____, 2016 (“Effective Date”), for the Preventative Maintenance of the Natural Gas Generators at the City of Aurora Lift Stations (“Services”) is entered into between the **CITY OF AURORA** (“City”), a municipal corporation, located at 44 E. Downer Place, Aurora, Illinois and RUSH POWER SYSTEMS LLC (“Bidder”), located at 1981 BELFORD NORTH DR.

WHEREAS, the City issued an Invitation to Bid (“BID”) for the Preventative Maintenance of the Natural Gas Generators at the City of Aurora Lift Stations for the City of Aurora, IL; and

WHEREAS, the Bidder submitted a Bid Proposal in response to the BID and represents that it is ready, willing and able to perform the Services specified in the BID and herein as well as any additional services agreed to and described in the Agreement; and

WHEREAS, on _____, the City’s awarded a contract to Bidder.

IN CONSIDERATION of the mutual promises and covenants herein contained, the parties hereto do mutually agree to the following:

1. **Agreement Documents.** The Agreement shall be deemed to include this document, Bidder’s response to the BID, to the extent it is consistent with the terms of the BID, any other documents as agreed upon by the parties throughout the term of this Agreement, along with any exhibits, all of which are incorporated herein and made a part of this Agreement. In the event of a conflict between this Agreement and any exhibit, the provisions of this Agreement shall control.

Invitation to Bid 16-37

In connection with the BID and this Agreement, Bidder acknowledges that it has furnished and will continue to furnish various certifications, affidavits and other information and reports, which are incorporated herein. Proposer represents that such material and information furnished in connection with the BID and this Agreement is truthful and correct. Bidder shall promptly update such material and information to be complete and accurate, as needed, to reflect changes or events occurring after the Effective Date of this Agreement.

2. **Scope of Services.** Proposer shall perform the Services listed in the Instructions to Bidders and 2016 Bid Specifications, attached hereto as Exhibit 1.

3. **Term.** The contract is for a period of one year beginning _____, 2016, with additional two 1-year extensions, subject to mutual consent between the City of Aurora and the Bidder.

4. Compensation.

a. **Maximum Price.** In accordance with the BID, the maximum price for providing the Services shall be in accordance to the Bid Proposal Form. The maximum price may not be changed unless the City is provided with supporting documentation to warrant the change in maximum price or as otherwise provided in this Agreement. Price shall remain firm for the entire contract period.

b. **Schedule of Payment.** The City shall pay the Bidder for the Services in accordance with the amounts set forth in Exhibit 2. The Bidder shall be required to submit an itemized invoice as well as any supporting documentation as required by the City. Payment shall be made upon the basis of the approved invoices and supporting documents. The City shall utilize its best efforts to make payment within forty-five (45) days after approval of the invoice.

5. Performance of Services.

Standard of Performance. Bidder shall perform all Services set forth in this Agreement, and any other agreed documents incorporated herein, with the degree, skill, care and diligence customarily required of a professional performing services of comparable scope, purpose and magnitude and in conformance with the applicable professional standards. Bidder shall, at all times, use its best efforts to assure timely and satisfactory rendering and completion of the Services. Bidder shall ensure that Bidder and all of its employees or subcontractors performing Services under this Agreement shall be: (i) qualified and competent in the applicable discipline or industry; (ii) appropriate licensed as required by law; (iii) strictly comply with all City of Aurora, State of Illinois, and applicable federal laws or regulations; (iv) strictly conform to the terms of this Agreement. Bidder shall, at all times until the completion of the Services, remain solely responsible for the professional and technical accuracy of all Services and deliverables furnished, whether such services are rendered by the Bidder or others on its behalf, including, without limitation, its subcontractors. No review, approval, acceptance, nor payment for any and all of the Services by the City shall relieve the Bidder from the responsibilities set forth herein.

6. Termination.

Termination for Convenience. The City has the right to terminate this Agreement, in whole or in part, for any reason or if sufficient funds have not been appropriated to cover the estimated requirement of the Services not yet performed, by providing Bidder with thirty (30) day notice specifying the termination date. On the date specified, this Agreement will end. If this Agreement is terminated by the City, as provided herein, the City shall pay the Bidder only for services performed up to the date of termination. After the termination date, Bidder has no further contractual claim against the City based upon this Agreement and any payment so made to the Bidder upon termination shall be in full satisfaction for Services rendered. Bidder shall deliver to the City all finished and unfinished documents, studies and reports and shall become the property of the City.

7. Miscellaneous Provisions.

a. Illinois Freedom of Information Act. The Bidder acknowledges the requirements of the Illinois Freedom of Information Act (FOIA) and agrees to comply with all requests made by the City of Aurora for public records (as that term is defined by Section 2(c) of FOIA in the undersigned's possession and to provide the requested public records to the City of Aurora within two (2) business days of the request being made by the City of Aurora. The undersigned agrees to indemnify and hold harmless the City of Aurora from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the City of Aurora under this agreement.

b. Entire Agreement. This Agreement, along with the documents set forth in Section 1 and incorporated by reference elsewhere in this Agreement, with consent of the parties, represents the entire agreement between the parties with respect to the performance of the Services. No other contracts, representations, warranties or statements, written or verbal, are binding on the parties. This Agreement may only be amended as provided herein.

c. Consents and Approvals. The parties represent and warrant to each other that each has obtained all the requisite consents and approvals, whether required by internal operating procedures or otherwise, for entering into this Agreement and the undertakings contemplated herein.

d. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

FOR CITY OF AURORA

By: _____

ATTEST:

City Clerk

FOR _____

By _____

(SEAL)

(CORPORATE SEAL)

(If a Corporation) CORPORATE NAME RUSH POWER SYSTEMS LLC

(SEAL)

By 
President – Contractor

ATTEST:

Secretary

(If a Co-Partnership)

Partners doing Business under the firm

Contractor

(If an Individual)

_____ (SEAL)

_____ (SEAL)
Contractor

CITY OF AURORA, ILLINOIS
INVITATION TO BID 16-37
PREVENTATIVE MAINTENANCE OF THE NATURAL GAS GENERATORS
AT CITY OF AURORA LIFT STATIONS

REFERENCES

(Please Type)
Organization ROCK RIVER WATER RECLAMATION

Address 3333 KISHWAUKIE ST.

City, State, Zip ROCK FORD, IL, 61109

Phone Number 815-387-7400

Contact Person WARREN ADEM

Date of Project ALL SERVICES AND PM'S

Organization VILLAGE OF ALGONQUIN

Address 110 MEYER DRIVE

City, State, Zip ALGONQUIN, IL 60102

Phone Number 847-658-2700

Contact Person ANDREW WARIMUS

Date of Project ALL SERVICE AND PM'S

Organization NORTHERN ILLINOIS UNIVERSITY

Address 231 N. ANNIE GLIDDEN RD.

City, State, Zip DEKALB, IL.

Phone Number 815-753-6090

Contact Person JUSTIN BEND

Date of Project ALL YEAR SERVICES + PM'S

Bidder's Name: KENT STROHMAYER

Signature & Date:  7/18/16

APPENDIX H

VENDOR APPLICATION PACKET



CITY OF LIGHTS

THOMAS J. WEISNER
Mayor

Dear Vendor:

Thank you for your interest in doing business with the City of Aurora. Each year, the City buys a variety of products ranging from office supplies to equipment to a wide range of professional and technical services. These purchases are accomplished through the Purchasing Division of the City's Finance Department.

Vendors who wish to do business with the City of Aurora must first take steps to become aware of the materials, supplies, equipment or services sought by the City. Vendors should also register to receive notice of the City's procurement needs. To ensure you receive notice of the procurement activities most appropriate to you, please complete the enclosed Forms. Please be sure to provide a description of the products you offer on the Vendor Application form where indicated. The City sends copies of bid specifications to vendors registered for the specific products and services. We also advertise bids on our website at www.aurora-il.org/finance/purchasing/bid_invitation and in our local newspaper, the *Aurora Beacon News*. Most nonconstruction bid packages can be downloaded from the City's website.

The City of Aurora encourages the participation of businesses owned by minorities, women, and disabled persons (MWDP) in the City's procurement process as well as self-declared vendors. If you have obtained certification by one of the following programs and agencies, please provide a current certification certificate with your Vendor Application Form.

1. Illinois Unified Certification Program
2. Illinois Department of Central Management Services (CMS) Business Enterprise Program
3. Illinois Department of Transportation
4. Women's Business Development Center

If you have questions on how to become a vendor of the City, please call or write:

City of Aurora
Purchasing Division of the Finance Department
44 E. Downer Place
Aurora, Illinois 60505
630-256-3550

We look forward to doing business with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Weisner".

Thomas J. Weisner



PURCHASING DIVISION

44 East Downer Place
Aurora, Illinois 60507

(630) 256-3550 (phone)
(630) 256-3559 (fax)

VENDOR APPLICATION FORM

Please fill in all spaces, Insert "NA" in blocks not applicable.
TYPE OR PRINT ALL ENTRIES.

Date: 7-18-16

COMPANY RUSH POWER SYSTEMS LLC HOW LONG IN PRESENT BUSINESS? 8 YEARS

ADDRESS CITY STATE ZIP
1981 BELFORD WORTH DR. BELVIDERE, IL. 61008

CONTACT PERSON PHONE AND EXTENSION FAX NUMBER
KENT STROHMAYER 815-520-2050 630-423-9662

EMAIL ADDRESS KENT.S@RUSHPOWER.COM

TYPE OF ORGANIZATION (Check Applicable) If Incorporated, indicate in which State
 Individual Partnership Corporation IL.

Year Established: 2008 Number of Employees working in Aurora: 0

CATEGORY (Check below the category which applies to the applicant)
 (A) Manufacturer or Producer (C) Retailer (E) Distributor
 (B) Wholesaler (D) Manufacturer's Agent (F) Service Establishment

TYPE OF PRODUCT/SERVICE REQUESTING TO BID ON:
GENERATOR MAINTENANCE

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT MARK RUSH (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER KENT STROHMAYER

(E) OWNERS OR PARTNERS

(F) IF (A) THRU (E) EMPLOYED BY STATE OR LOCAL GOVERNMENT STATE UNIT OF GOVERNMENT

TAXPAYER'S I.D. NO. FEIN 26-0153157 or S.S. No. _____
Completed W-9 Form required

INSURANCE INFORMATION (Check Applicable)
LIABILITY INSURANCE: \$1,000,000 \$2,000,000 \$5,000,000 Other
Minimum acceptable limits are \$1M per occurrence, \$2M general aggregate (some projects/bids may also require higher limits and/or excess liability coverage).
It is required that the City of Aurora be named as a primary, non-contributory additional insured.
Insurance Co. SPECTRUM INSURANCE
Attach a copy of your current certificate of insurance

PERSON(S) AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY
<u>KENT STROHMAYER</u>	<u>GENERAL MANAGER</u>
<u>MARK RUSH</u>	<u>PRESIDENT</u>

MINORITY/WOMEN/DISABLED BUSINESS

The City of Aurora has established a Procurement Development Program designed to encourage city procurement from businesses owned by minorities, women, and disabled persons (MWDP).

Please enclose a current copy of your minority status certification from one of the below agencies with this application to register as a minority group member.

- Illinois Unified Certification Program
- Illinois Department of Central Management Services (CMS) Business Enterprise Program
- Illinois Department of Transportation
- Women's Business Development Center

MINORITY GROUP MEMBER Please check the applicable box(es).

NOTE: Do not complete this section unless you have attached a certification from one of the listed agencies.

Minority Business Enterprise

Women Business Enterprise

Disabled Business Enterprise

The City of Aurora also recognizes procurement actions with self-declared (non-certified) MWDP businesses. Please check the applicable box below.

- African American Hispanic American Native American Asian-Pacific American
- Women-Owned Disabled

References:

Please provide name, address and phone number of references.

1. PLEASE SEE APPENDIX C PAGE 1
2. _____
3. _____
4. _____
5. _____



Signature of Person Authorized to Sign this Application

KENT STROHMAIER GM

Name and Title of Person Signing (Type or Print)

USE BY CITY OF AURORA ONLY

VENDOR NUMBER:	APPROVED BY:	DATE:
COMMODITY CODE:	MINORITY STATUS:	



CITY OF LIGHTS

THOMAS J. WEISNER
Mayor

Purchasing Division | Finance Department

Esther L. Phillips
Director of Purchasing

CITY OF AURORA
PURCHASE ORDER REQUIREMENT POLICY
ACKNOWLEDGEMENT FORM

I/we hereby acknowledge and will comply with the following *Purchase Order Requirement Policy* of the City of Aurora.

All properly authorized purchases of the City of Aurora must be evidenced by the issuance of a purchase order. A city purchase order number must be reflected on a vendor's invoice in order to ensure that purchases are made by authorized individuals for appropriate municipal purposes.

Any invoice received by the City of Aurora which is not supported by a purchase order will not be accepted as a valid city obligation. The invoice will be returned to the vendor without the city processing it for payment. This policy does not restrict city employees from making purchases on behalf of the city government with a credit card.

Notwithstanding the above, a city employee may make emergency purchases during non-business hours (i.e., without a purchase order) when goods or services are "urgently and imminently necessary for the preservation of life, health, and property." Prior to allowing an emergency purchase on behalf of the city, a vendor must obtain authorization from a member of the city's Purchasing Division Staff:

Purchasing Division 630-256-3550
Esther Phillips 630-688-0245
Jolene Coulter 708-846-8811

Company Name: RUSH POWER SYSTEMS

Address: 1981 BELFORD NORTH DR.

City: BELVIDERE State: IL Zip: 61008

Phone: 815-520-2050 Contact: KENT STRACHMAYER

Signature [Handwritten Signature] Date: 7-18-16

Print Name: KENT STRACHMAYER

If you desire to receive purchase orders electronically, please provide your email address below:

Email Address: KENT.S@RUSHPOWER.COM

Invoices may be submitted to the city's Purchasing Division via email to: PurchasingDL@aurora-il.org.

City of Aurora, Purchasing Division
44 East Downer Place
Aurora, Illinois 60507
Fax: 630-256-3559
Email: PurchasingDL@aurora-il.org

CITY OF AURORA

Electronic Funds Transfer Agreement

THE CITY OF AURORA (Purchaser) agrees to remit payment(s) to _____
(Seller) through electronic funds transfer (EFT) in accordance to the following terms and conditions:

1. This form is solely for authorization to remit payments via EFT in accordance with the National Automated Clearing House Association's Corporate Trade Payment Rules.
2. In order to ensure timely and accurate application of each EFT payment, you must submit your Bank Name, Account Name, Account Number, ABA Number, Account Type, and email for remittance notification.
3. The Purchaser will use CCD format with addendum information to the Seller's financial institution. If unable to transmit addendum information, remittance detail will be sent to the email address identified on this form.
4. The Purchaser will provide email notification to the email address provided by Seller to help ensure each EFT submitted is accurately and promptly applied to the appropriate invoice(s).
5. Although submitting payment EFT, Purchaser's payment terms will remain the same in accordance to the Illinois Local Government Prompt Payment Act, except that Purchaser shall not be liable for payments not made within the allotted time due to Seller's bank inability to receive EFT payments, including, without limitation, bank computer software/hardware related issues.
6. Any cash discount period shall extend to the date that the invoice is paid.
7. All EFT transactions will be for credit to City of Aurora account(s) only. Adjustments may be made against payments to compensate for payments made in error.
8. Either Purchaser or Seller may terminate the use of EFT by written notice to the other at least thirty (30) days before the desired termination date.
9. Written notice to Purchaser shall be addressed to:

CITY OF AURORA
 44 E. Downer Place
 Aurora, IL 60507
 Attention: Esther L. Phillips, Director of Purchasing

Written notice to Seller shall be addressed to:

 (Contact Name) (Address) (Phone)

10. Seller Bank Information:

A voided check or bank paperwork showing the bank name, routing number, account name and account number into which the funds are to be deposited **is required**. Deposit slips are not acceptable.

Email for remittance notification: _____

City of Aurora Account No. with your institution (if applicable): _____

11. Seller Contact Information:

Name: _____
 Title: _____
 Company Name: _____
 Phone: _____
 Email: _____

If you are able to meet all of the EFT requirements and you would like to proceed with being set-up via EFT payment, please sign and date below.

Agreed to: _____
 (Seller – Company Name)
 By _____
 (Signature)

 (Print Name)
 Date _____

Agreed to: _____
 City of Aurora
 (Purchaser)
 By *Esther L. Phillips*
 (Signature)

 Esther L. Phillips
 (Print Name)
 Date _____

NOTE: Occasionally certain payments to the Seller may be used by the Purchaser to acquire reimbursements from a third party such as the Federal government. By signing this agreement, the Seller agrees, upon the Purchaser's request, to provide a notarized letter which is an acceptable proof of payment, noting the time of service, payment amount and project, if any.

REQUIRED: Please ensure you attach a voided check or bank paperwork showing the bank name, routing number, account name and account number into which the funds are to be deposited. Deposit slips are not acceptable.

For Purchasing Use Only	
Vendor No.	
Entered by:	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/18/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spectrum Insurance Agency Inc. 5301 E. State Street, Ste. 201 Rockford, IL 61108 Brandon Latino	CONTACT NAME: Brandon Latino PHONE (A/C, No, Ext): 815-229-4040 E-MAIL ADDRESS:	FAX (A/C, No): 815-977-7400
	INSURER(S) AFFORDING COVERAGE	
INSURED Rush Power Systems LLC Mark Rush 3793 Flora Church Rd. Kirkland, IL 60146	INSURER A: Grange Insurance	NAIC # 40118
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CPP2617898	03/15/2016	03/15/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CPP2617898	03/15/2016	03/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP2617907	03/15/2016	03/15/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	WCP2617899	03/15/2016	03/15/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CITY-06 City of Aurora 65 Water Street Aurora, IL 60505	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



CITY OF LIGHTS

THOMAS J. WEISNER
Mayor

Purchasing Division | Finance Department

Esther L. Phillips
Director of Purchasing

DATE: July 14, 2016
TO: Prospective Bidders
FROM: Esther L. Phillips, Director of Purchasing
RE: **CITY OF AURORA INVITATION TO BID 16-35 – ADDENDUM #1
PREVENTATIVE MAINTENANCE OF THE NATURAL GAS
GENERATORS AT AURORA LIFT STATIONS**

This addendum forms a part of the Invitation to Bid 16-37 Preventative Maintenance of the Natural Gas Generators at the City of Aurora Lift Stations for the Water and Sewer Maintenance Division. All other information pertaining to the Invitation to Bid shall remain the same.

Bidder must submit an original bid response, marked as “original” and one (1) complete paper copies, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive. **Bid proposals will be accepted until 2:00 pm, Wednesday, July 20, 2016 at the office of the City Clerk, 44 E. Downer Place, Aurora, IL 60507.**

Acknowledge receipt of this Addendum in space provided on the Bid Proposal Form. Bidders are hereby instructed to submit their bid proposal and acknowledge receipt of this addendum on the space provided. **Failure to do so may subject Bidder to disqualification.**

Responses/Clarifications to questions received by 5:00 pm, Tuesday, July 12, 2016:

- 1) We are currently looking at providing a proposal for the above mentioned project and we were hoping to see what the city was currently being charged.

[See attached Exhibit A for a listing of annual maintenance and monthly inspection Costs.](#)

- 2) Where can the bidders find a listing of all the generators with make, model, and serial numbers? This is required for pricing.

[See attached Exhibit B for make and model information.](#)

End of Addendum #1

44 E. Downer Place | Aurora, IL 60507-2067
630-256-3550 Office | 630-256-3559 Fax