


2017 Special Events and Festivals Application

Submitted On: Feb 22, 2017 @ 10:39PM

Organization	AVAC
Today's Date	2 22 2017
Status	501(c)3
Contact Name	Joe TOMA
Contact's position in the organization	Chairman
Phone Number	630-899-9021
Email	joe@joetoma.net
Event Name	CIVIL WAR MEMORIAL DEDICATION
Type of Event	History of the Civil War
Purpose of Event	Educate public on Aurora's participation of the Civil War
Event Date(s) M/D/Y	5/24/2017
Event Hours	6 - 7 pm
Set-up Hours	5:30 - 6 p
Breakdown Hours	7 - 7:30 P
Event Site	East Aurora Cemetery
Attendance	100 - 125 this is the first time
Number of Volunteers/Personnel	3 - 4
Rain Policy	cancel only if weather is life threatening
Number of years this event has been held	this is the first
Has this event been approved for Neighborhood Festival Funds?	No
Address of Public Property	

Name of Public Property	
Event Name	
Event Start Date	
Event End Date	
Signature Data	<p>Name: First Name: Joe Last Name: Toma</p> <p>Email: Email Address: joe@joetoma.net</p> 
Signatory Title (if applicable)	chairman
Event Name	CIVIL WAR MEMORIAL DEDICATION
Will you be providing private on-site security?	No
Security Company Name	
Security Company Contact Name	
Security Company Contact Cell	
Where will security be needed?	
What times will security be needed?	
Will Aurora Police Department officers be requested?	No
What are your plans for medical assistance?	
Will there be fireworks at your event?	No
Fireworks Company and Contact Name	

Name and phone of person responsible for post-event firework clean up	
Is this event open to the public?	Yes
Will you be using or renting tents larger than 10'x10' for your event?	No
Are vendors using open-flame cooking equipment or deep fryers?	No
Setup contact	Mike Collins 847-450-8692
Setup times	5:30 - 6pm
Cleanup contact	Mike Collins 847-450-8692
Breakdown times	7 - 7:30 p
Will admission be charged for this event?	No
If yes, how much? Include charges for adults, seniors, students, children, families and other categories, if applicable.	
Vendor Fees	
Will alcoholic beverages be sold?	No
If yes, list beverages and pricing	
What does the organizer intend to do with any revenue over and above the expenditures?	
Previous year's revenue	
List names of performers and entertainment groups	
Describe other entertainment and/or activities planned for your event	

How will your event be promoted?	Radio Newspapers Posters Flyers Facebook Website
Will you need barricades?	No
Location and placement of barricades	
Number of barricades needed	
Date barricades are needed	
Time barricades will be placed	
Name of company providing barricades, if other than the City	
Will you need trash bins?	No
If yes, how many are you requesting?	
How will you dispose of all trash generated by this event?	
If a dumpster is being ordered, provide contact and phone number of company delivering the dumpster	
Where will the dumpster be placed?	
When will your dumpster be delivered?	
When will your dumpster be picked up?	
Will you need a street sweeper?	No
Name of company providing street sweeper, if other than the City	
Will you have food vendors or animal units?	No

Will you require electrical service?	No
Generator contact, including day-of cell phone number	
Sound contact, including day-of cell phone number	
Will parking considerations be needed?	No
Please explain the types of parking consideration that may be needed	
Location of needed parking considerations	
Amount of parking that will be needed for the event:	
Dates of needed parking considerations:	
Times of needed parking considerations:	
Will you require street parking to be blocked off prior to the event?	No
If yes, please explain what area(s) need to be blocked?	
Please include any additional information you feel may be necessary for Special Events staff to know.	This event will be open to the public and sponsored by AVAC. It's sole purpose is to better educate the citizens of Aurora how the civil war affected the town