

[REDACTED]  
Aurora, Illinois 60506

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# Delia Nila Basile

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## Professional Summary

Friendly and enthusiastic customer service oriented with twenty plus years of specializing in servitude to the community of Aurora. Able to learn new tasks quickly and proficient in a growing key urban community. Represent establishment with friendly professional demeanor at all times while demonstrating pride and recognition of my Hispanic Heritage.

## Education

Aug. 1964 – May 1968      Madonna High School      Aurora, IL  
High School Diploma  
Member music and drama organizations and Student Librarian  
Aug. 1967 – Jan. 1969      Waubensee Community College      Aurora, IL  
Fine Arts Courses  
Aug 2009 – May 2011      Northeastern Illinois University      Chicago, IL  
Bachelor of Arts

## Service Organizations

Aurora Public Library Foundation      2014 - Present  
Aurora Hispanic Heritage Advisory Board      2004 – 2013  
YWCA Aurora      2005 – 2009  
Provena Mercy Auxiliary      2006 – 2008  
Marmion Music Boosters      1999 – 2003  
Midwest Literary Festival      5 years  
Blues On The Fox      8 years  
ESL Tutor      5 years

## Work experience

Jan. 2014 – April 2018      City of Aurora  
Public Properties Administration      Executive Secretary  
  
Aug. 2013 – Jan. 2014      City Clerk Office      Deputy City Clerk  
  
April 2011 – Aug. 2013      Community Services Department      Special Events Coordinator  
  
May 2009 – April 2011      Community Services Department      Public Information Coordinator

May 2006 – May 2009  
Community Services Administration      Executive Secretary

Oct. 2000 – May 2006  
Aurora Economic Development Commission      Administrative Assistant

**References**

Sherman Jenkins	City of Aurora	Alderman-At-Large
Dan Barreiro	City of Aurora	Community Services
Laura Stoney	Aurora Public Library	APL Foundation

**Service Awards**

2012 Northeastern Illinois University Program;

- Overall Integration of Conceptual and Experiential Competencies Award
- Outstanding Service to the Community Award

2012 Aurora Hispanic Heritage Advisory Board Award

Delia Nila Basile Award

- Instituting the Parade of Nations Initiative –Hispanic Heritage Month
- Outstanding Service to the AHHAB and Community of Aurora

2011 Law Enforcement Youth Academy

- Appreciation For Outstanding Loyalty and support to the Youth in our Community

2010 Wildly Important Goals- City of Aurora

- Above and Beyond for Leadership and Management