



August 1, 2023

IGSM-253326-OMS-23

Congratulations! We are delighted to confirm that your organization has been selected to receive a FY2023 Inspire! Grants for Small Museums award.

This year we received 234 applications requesting \$10,181,891. Of these, we selected 77 projects to receive funding totaling \$3,373,518.

The important documents and information you will need to manage your award are available to you through eGMS Reach as follows.

Documents Tab

- **Official Award Notification for Grants and Cooperative Agreements.** This document confirms important information about your award, including the Federal Award Identification Number (FAIN); the start and end dates of the period of performance (Award Period); the Project Description; the Agency-Level Goals and Objectives; the Performance Measures; the dollar amounts of the award and the cost share, if any; the indirect cost rate, if any; and the people designated as the Authorizing Official, the Grant Administrator, and the Project Director.
- **Approved Budget.** This document is the official budget for your project.
- **Reviewer Comments.** These are the comments and scores assigned by the peer reviewers who evaluated your application. Please visit the [Reviewer Resources](#) page of the IMLS website and look under your grant program's name for more information about the review criteria and scoring.
- **Managing Your IMLS Award.** This document outlines your responsibilities and obligations as an IMLS awardee, identifies places to find important information, and summarizes best practices in award management.

Forms & Reports Tab

- **Reporting Schedule.** This document lists the due dates for your performance and financial reports. You are responsible for submitting your reports according to this schedule.

GETTING STARTED

Here is what you need to do right away.

- Make sure your [SAM](#) registration is current and that the associated banking

information is accurate. This is how IMLS transfers funds to your institution.

- Read the [General Terms and Conditions for IMLS Discretionary Grant and Cooperative Agreement Awards for Awards Made After December 21, 2020](#). This document contains important information about complying with the terms of your award. Please read all this information carefully. If your approved budget includes one or more subawards of \$30,000 or more each, read Appendix C to learn more about your obligation to report them to <http://www.fsr.gov>.
- Access the [Grantee Communications Kit](#). This kit provides guidance for fulfilling your requirements to acknowledge IMLS and for spreading the word about your award.
- Bookmark and become familiar with the [Grant Administration](#) page on the IMLS website. This is where you will find [resources for using eGMS Reach](#) as well as forms and instructions needed to prepare reports.

If you have any questions after reviewing these materials, please get in touch with Mark Feitl, Program Officer, through [eGMS Reach](#).

Congratulations once again on your award. All of us at IMLS are pleased to support your work and look forward to following the progress of your award.

·
·