

## EXHIBIT "A"

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#### Sanitary Relocation Grant

##### About the Program

The purpose of the Sanitary Relocation program (hereinafter the "Program") is to encourage building owners and restaurant users on New York Street to reroute their grease trap and sanitary lines from Pinney Street to New York Street. The Program will offer a 100% reimbursement of the costs associated with rerouting a sanitary line from Pinney Street to W New York Street. Applicants that reroute the grease trap from Pinney Street to W New York Street are eligible for a 50% reimbursement of the associated costs. Grease traps that are relocated from Pinney Street to W New York Street that utilize the 50% reimbursement are required to allow multiple units to feed into the relocated grease trap with recapture rights.

##### Geographic Area

The Program only will be offered to specific buildings located on W New York Street, west of the Fox River and east of River Street. This includes the buildings of 28 W New York Street, 29 W New York Street, 31 W New York Street, 33 W New York Street, 35 W New York Street, 37 W New York Street, 39 W New York Street, 41 W New York Street, and 47 W New York Street/101 N River Street.

##### Program Eligibility

Eligibility requirements to receive reimbursement of the costs associated with upgrading and rerouting a grease trap and sanitary system (hereinafter the "Project") are as follows:

1. **Improvements**  
Eligible improvements include rerouting sanitary lines and grease traps to W New York Street.
2. **Amount**  
A project is eligible for 100% of the total project costs associated with rerouting the sanitary line from Pinney Street to W New York Street. Engineering and design costs associated with the rerouting of sanitary lines shall be eligible for reimbursement. A project is eligible for 50% of the total project costs associated with relocating a grease trap from Pinney Street to W New York Street. Grease traps that are relocated from Pinney Street to W New York Street that utilize the 50% reimbursement are required to allow multiple units to feed into the relocated grease trap.
3. **Ownership**  
Eligible applicants include the owners of buildings or tenants of buildings who have obtained the building owner's consent relative to the Project application, that are located within the eligible geographic area.
4. **Businesses**  
All businesses located within the geographic area are eligible.
5. **Conformance**  
All improvements must conform to current building and zoning codes of the City of Aurora. In addition, Projects located within an historic district would require a City of Aurora Certificate of Appropriateness. The business owner must maintain the property in compliance with all federal and local laws, ordinances, and regulations. The design of the sanitary and grease trap connections shall

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be done in the most cost effective manner and are subject to the approval of the Director of Building & Permits.

6. Administration

Seize The Future Development Foundation will administer the Program. Applications should be submitted to Seize the Future at 43 W. Galena Blvd. A separate request for a building permit, an electrical permit and/or other permits and licenses shall be submitted to the City of Aurora.
7. Procedural Requirements
  - A. An applicant must have a preliminary meeting with representatives from Seize the Future to determine eligibility for this Program.
  - B. The owner and/or applicant shall submit the following documents to Seize the Future:
    - i. Pre-application form;
    - ii. Preliminary plans and preliminary cost estimates;
    - iii. Business plan;
    - iv. Details of signage and/or awning design;
    - v. Proof of ownership, lease, and/or owner's approval
  - C. After review by Seize the Future and approval of the grant, a Certificate of Eligibility will be given to the owner/applicant.
  - D. Upon the receipt of the Certificate of Eligibility, the owner and/or applicant shall proceed as follows:
    - i. Submit final plans and cost estimates to Seize The Future; and
    - ii. Apply for and obtain proper building permits; and
    - iii. Submit three contractor bids for the work outlined in the Downtown Improvement and Renovation Grant Program application. Also indicate the preferred contractor; and
    - iv. Submit a fully executed Forgivable Loan Agreement
    - v. Have an approved statement from the Director of Building & Permits that the designed work is done in the most cost effective manner.
  - E. Upon receipt of the items set forth in D above, a Notice to Proceed shall be given to the owner/applicant by Seize the Future.
  - F. Upon issuance of the Notice to Proceed, improvements and renovations may start after the required building permits have been issued. All necessary inspections should be coordinated through the City's Building & Permits Division.
  - G. The Grant recipient must submit an affidavit containing his or her sworn statement that he or she has paid the full cost of the Project. Original paid receipts from contracts of the approved Project and waiver of lien certificates must be attached to the affidavit.
  - H. Upon completion of the Project and after all final inspection from the Building Division have passed, the building will be inspected by Seize The Future for conformance with the application.
  - I. Upon determination of conformance, and receipt of all required documents Seize the Future will process and disburse the loan.
8. Sunset Provision

The program for rerouting sanitary lines onto W New York Street shall only be valid until October 31, 2018. After October 31, 2018, the full cost of rerouting a sanitary line shall be the sole responsibility of the property owner. This sunset provision shall apply only to the relocation of sanitary lines.