Alberto Reynaga-Arreola

███████████████

Aurora, Illinois 60506

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EDUCATIONAL OBJECTIVE

Attend Community College to cover core classes and earn Associate Degree in Applied Science emphasizing in Computer-Aided Drafting and Design. Then Transfer to a University to Complete Bachelors of Science in Computer-Aided Drafting and Design.

EDUCATION

Waubonsee Community College, Sugar Grove, Illinois
Majoring in Computer-Aided Drafting and Design
West Aurora High School, Aurora, Illinois (9-12)
Emphasis in a College-Prep Curriculum with Special interest in Technical Drafting and Architectural Drafting Classes
Activities
Competed and placed third in the 2011 Regional Illinois Drafting Educators Association (I.D.E.A.) competition

WORK EXPERIENCE

Drafter, E.N.Engineering, 28100 Torch Parkway Warrenville, Illinois
Draft preliminary designs for gas main and gas service construction and replacement using 2D AutoCAD. May 2014 to Present

Office Manager, ANS Roofing & Siding, 229 Benton Street, Aurora, Illinois
Made and received Phone Calls, Made appointments for estimates, managed payroll checks, attended to walk-in customers. August 2013 to April 2014

Machine operator, Corydon Converting Co., Shore Road, Naperville Illinois
Manual labor and training for operation of machine slitter, kept track of inventory and production using RF gun, changed paper baler. March 2013 to August 2013

Fork Lift Driver and Laborer, Midwest Warehouse, Diehl Road, Naperville, Illinois
Drove lift trucks and unloaded product from containers, picked orders using RF gun; occasional inventory adjustments and cycle counts and normal warehouse duties. May 2012 to February 2013

VOLUNTEER EXPERIENCE

Assistant Director, Ballet Folklorico Quetzalcoatl, Aurora, Illinois.
Lead entire practices with preschool, elementary, junior-high, high school students and adults, organize events and presentations, choreograph dances, manage the groups web page and social networking sites and manage expenses. Also participate as dancer and member of group. March 2001 to present