



Grand Army of the Republic Memorial Museum Museum Storage Updated 7-11-25

Prepared for:
Cassandra Karsten

Grand Army of the Republic Memorial Museum
23 East Downers Place
Aurora, IL 60507

Submitted by:
Bob Fanello
847-344-9207
bob@bradfordsystems.com

Bradford Systems Corporation
945 North Oaklawn Avenue
Elmhurst, IL 60126

July 11, 2025
BSC Project #45498

Bradford Systems Corporation is a qualified Equalis Group provider and is proposing the following Spacesaver equipment and related services through:

Contract # EQ-052920-011

Corporate Headquarters
945 North Oaklawn Ave
Elmhurst, IL 60126

630.350.3453 office
630.350.3454 fax

Indiana Office
6231 Coffman Rd
Indianapolis, IN 46268

317.895.0670 office
317.895.0672 fax

Central Illinois
125 Thunderbird Lane
East Peoria, IL 61611

636.343.1515 office
636.343.3588 fax

Wisconsin Office
201 North Main Street
Fort Atkinson, WI 53538

630.350.3453 office
630.350.3454 fax

Missouri Office
7827 Town Square Ave
O'Fallon, MO 63368

636.343.1515 office
636.343.3588 fax

July 11, 2025

Cassandra Karsten
GAR Memorial Museum
23 East Downers Place
Aurora, IL 60507

Dear Cassandra:

On behalf of Bradford Systems Corporation, I would like to thank you for the opportunity to present this proposal. Based on our site meeting and your showroom visit on May 28th, the following solution has been designed and tailored to meet your museum storage needs. In this update, we have revised the pricing be held for 45 days from 7-11-25.

We value the opportunity to present our unique capabilities, and look forward to showing you why thousands of clients over the last 57 years have chosen Bradford Systems Corporation to help them solve their most challenging storage dilemmas.

If you have any questions regarding this proposal or if we can make any changes to better accommodate your needs or requirements, please call me at 847-344-9207.

Again, thank you for your consideration.

Sincerely,



Bob Fanello
Storage Planner

Bradford Systems Corporation
945 North Oaklawn Avenue
Elmhurst, IL 60126
(m) 847-344-9207
bob@bradfordsystems.com

Grand Army of the Republic Memorial Museum
Museum Storage
Project #45498

Storage Solution:

- 1 Fixed four-post shelving range; 48" D x 16' L
- 1 Fixed four-post shelving range; 24" D x 16' L
- 1 Range of museum cabinets; 30" D x 7' L
- 1 Fixed wide span shelving range; 48-13/16" D x 16' 7-1/2" L
- 1 Fixed cantilever racking range; 24" D x 10' L
- 7 Wall hung art racks; 96" W x 96" H

Shelving Components:

- 4 Four-post single-entry shelving sections; 24" D x 48" W x 85-1/4" H
- 8 Four-post back-to-back single-entry shelving sections; 24" D x 48" W x 85-1/4" H
- 8 Locking framed door, 48" W x 82-1/2' H
- 2 Museum cabinets; 30" D x 42" W x 84" H
- 1 Cantilever textile rack; 24" D x 36" W x 88" H
- 2 Cantilever textile racks; 24" D x 42" W x 88" H
- 10 Steel back panels
- 14 Wall hung art rack frames; 96" W x 48" H

Project Investment:

Materials List	\$118,995.50	
Less Mobile Discount	<u>-\$54,305.82</u>	
Materials Net		\$64,689.68
Installation		\$17,340.00
Freight		<u>\$2,860.00</u>
Total		\$84,889.68

Notes:

1. *Sales tax will be charged unless Bradford Systems is provided with a tax exempt or resale certificate.*
2. *The above quote is based on the drawings.*
3. *A non-refundable down payment of one-third (1/3) of the contract, is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion.*
4. *This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.*
5. *Pricing valid for 45 days.*

Grand Army of the Republic Memorial Museum
Museum Storage
Project #45498

1. Purchase orders should be made out to the following:
Bradford Systems Corporation
945 North Oaklawn Avenue
Elmhurst, IL 60126
2. Purchase orders may be sent via:
 - Email: purchaseorders@bradfordsystems.com
 - USPS: 945 North Oaklawn Avenue, Elmhurst, IL 60126
 - Facsimile: (630) 350-3454
3. Please send the following in conjunction with your purchase order:
 - Reference BSC project # 45498 on your purchase order
 - Project Information Sheet
 - Signed copy of the proposal and project drawings

Grand Army of the Republic Memorial Museum
Project Implementation Information
Project #45498

Purchase Order Information:

P.O. #: _____
Approved by: _____

Project Selections:

Four-Post Shelving: _____ (See 8 Standard Finishes)
Art Racks/Museum Cabinet: _____ (See 8 Standard Finishes)
Cantilever Racking: _____ (See 8 Standard Finishes)
Wide-Span Shelving: _____ (See 8 Standard Finishes)
Hinged Door Locks: ☐ Keyed Different ☐ Keyed Alike

Delivery Information:

Delivery Address: _____

Delivery Contact Name: _____
Contact Phone Number: _____
Truck or Delivery Time Restrictions: _____
Delivery Dock: ☐ Yes ☐ No _____
Freight Elevator: ☐ Yes ☐ No _____

Order Acknowledgement/Billing Information:

Order Acknowledgement Required? ☐ Yes ☐ No _____
Billing Address: _____

Billing Contact Name: _____
Contact Phone Number: _____
Contact Email Address: _____

Installation Information:

Installation Address: _____

Floor/Room: _____
Requested Installation Date: _____
Move Date: _____
Construction Schedule Available: ☐ Yes ☐ No _____
Client Provided Dumpster Available: ☐ Yes ☐ No _____
Are There Security Requirements: ☐ Yes ☐ No _____
Parking: Permission/Permits: ☐ Yes ☐ No _____
Certificate of Insurance Required: ☐ Yes ☐ No _____
General Contractor Name/Phone: ☐ Yes ☐ No _____

STANDARD TERMS AND CONDITIONS

1. **GENERAL:** These terms and conditions shall apply to sales from Bradford Systems Corporation to Buyer and to any quotation by Bradford Systems Corporation for sales. These terms and conditions shall not be superseded by any terms and conditions in Buyer's order except as otherwise specifically agreed in writing executed by all parties to this agreement. The paragraph headings contained herein are for purposes of reference only and are not to be considered in the interpretation of any clauses contained herein. This agreement may be executed in counterpart and a copy of this agreement shall be as binding as is the original.
2. **ENGINEERING:** The proposal drawings and/or specifications of any quotation are confidential engineering data, and represent Bradford Systems Corporation investment in engineering skill and development, and remain the property of Bradford Systems Corporation. Such are submitted with the understanding that the information will not be disclosed or used in any manner detrimental to Bradford Systems Corporation. All specifications and dimensions of proposal drawings are approximate, and are subject to changes during detailed engineering.
3. **SURVEYS, PERMITS AND REGULATIONS:** Buyer shall procure and pay for all permits and/or inspections required by any governmental authority for any part of the work performed by Bradford Systems Corporation, except as otherwise stated.
4. **PAYMENT:** This system has been specially designed and will be specially manufactured for the Buyers unique requirements. A non-refundable down payment of one-third (1/3) of the contract is due upon order. A payment of 1/3 is due upon shipment and 1/3 payment upon completion. One and one-half (1-1/2) percent interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not entirely complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges. A 4% convenience fee will be applied to all orders paid with a credit card.
5. **TAXES:** All applicable sales taxes, as required by law, will be billed, unless Bradford Systems Corporation has a current Tax Exempt Letter or Resale Certificate on file.
6. **EXPIRATION DATE:** Pricing is valid for thirty (45) days. After forty five days, a new proposal and revised pricing may be required.
7. **CANCELLATION:** On all canceled orders, Buyer shall compensate Bradford Systems Corporation for its performance, commitments and damage as follows; Buyer shall pay Bradford Systems Corporation a cancellation fee not to exceed the original purchase price.
8. **CHANGE ORDERS:** Should the Buyer order changes or additions to the work, such orders and adjustments shall be made in writing to Bradford Systems Corporation utilizing Bradford's formal change order document. The contract price and installation/delivery fees shall be adjusted according to the changes in the work specified in the change order.
9. **INSURANCE:** Bradford Systems Corporation's employees who enter Buyer's premises will have Workmen's Compensation coverage in statutory limits and Bradford Systems Corporation's automobiles will be covered by Public Liability and Property Damage Insurance.
10. **DELIVERY:** Installation or delivery date is approximate. Bradford Systems Corporation shall not be liable for delays in or failures of delivery due to changes requested by Buyer, or causes beyond its control. If shipment is delayed at the request of Buyer, payment shall be made by Buyer as though shipment had been made as specified and for any expenses incurred by Bradford due to Buyer's request in delaying shipment.
11. **STORAGE:** If product is stored for more than thirty (30) days at Bradford Systems Corporation due to delays in delivery caused by buyer, Bradford will charge buyer at the rate of 1% of buyer's invoice per month pro-rated daily.
12. **DAMAGE:** After product arrival at site, any loss or damage by weather, other trades, fire or other elements, shall be the responsibility of the Buyer. The Buyer agrees to hold Bradford System Corporation harmless for loss for such reasons.
13. **BUYER RECEIVING:** If the Buyer receives product for any reason, the Buyer is responsible for checking the product during off-load and noting on the packing slip any damage or possible damage and notifying Bradford Systems Corporation immediately. If Bradford does not receive a written notice and copy of the packing slip within twenty-four (24) hours, the Buyer agrees to pay any additional replacement product and delivery costs if a freight claim cannot be awarded.
14. **SITE CONDITIONS:** Buyer shall provide Bradford Systems Corporation with a free and clear construction site. Buyer shall remove all material and/or construction from the area. Buyer will furnish Bradford with adequate electrical power to operate tools required for the installation.
15. **UNLOADING, SPOTTING AND STORAGE:** Buyer shall provide Bradford Systems Corporation with adequate unloading facilities and sufficient access to same to insure Bradford's efficient unloading procedure. Adequate aisles shall be provided by the Buyer to provide efficient handling of the materials from the unloading of storage area to construction site.
16. **COMMENCEMENT OF INSTALLATION:** Bradford Systems Corporation will not be obligated to commence work at job site until receipt of written notice from Buyer that Buyer's building is ready for use and necessary utilities and equipment are supplied thereto.
17. **COMPLETION:** Installation shall be deemed completed upon acceptance or use of any equipment by Buyer.

18. **OVERTIME:** This agreement is based on a normal eight hour working day Monday through Friday and no provisions have been made for overtime or shift premium pay. If overtime is required, additional costs will be incurred.
19. **TESTING:** All material and equipment for testing the installation shall be provided at Buyer's expense. At the time when Bradford Systems Corporation states to the Buyer that the work is complete, the Buyer will inspect the work and if the work is in conformity with the terms and provisions of the proposal, the Buyer shall accept the same and deliver to Bradford a signed statement of acceptance. If the Buyer declines to sign such a statement, then the Buyer shall immediately inform Bradford in writing of the reasons for such declination. If the Buyer fails to so notify Bradford of if the Buyer fails to make such inspection the work shall be conclusively deemed to have been accepted by the Buyer.

PROJECT TERMS AND CONDITIONS

1. **FLOOR COVERING:** If Bradford Systems Corporation is not the contractor for the installation of the floor covering, Buyer's floor covering contractor is responsible for coordinating floor covering installation after Bradford installs system rail and floor.
2. **FLOOR LOADING:** Buyer is responsible for the load bearing capacity of the floor upon which the proposed installation shall be constructed. Floor load data that applies to the project is subject to interpretation by a certified structural engineer. BSC is providing reference data for determining load and distribution conditions. Floor load and considerations are to be reviewed and evaluated by a qualified engineer. It is the responsibility of client to have this system approved for the floor loading if needed. If media weight is unknown; we recommend a sample weight be verified in the field.
3. **FLOOR DRILLING:** Buyer is responsible to notify Bradford Systems Corporation of any electrical or other obstructions located in the floor and Buyer is responsible for relocating said obstructions at Buyer's expense. Anchoring and/or hammer drilling may be required to which it is the Buyers responsibility to notify Bradford if there are any building restrictions on when this work may be performed.
4. **SEISMIC:** Buyer is responsible for determining if a seismic evaluation is necessary at which Bradford Systems Corporation will provide all equipment information for a seismic evaluation by an engineer if applicable.
5. **FIRE CODE:** Fire code typically requires an 18" minimum clearance between installed height of shelving system and any sprinkler system. It is the Buyer's responsibility to verify that the proposed shelving system height meets this requirement prior to the placement of purchase order.
6. **SPACESAVER WARRANTY:** A 5-year standard warranty and 1-year scheduled maintenance are included with your installation. Extended warranty and maintenance agreements are available upon request.
7. **SPACESAVER SYSTEM TRAINING & ORIENTATION:** Bradford Systems Corporation offers training to all potential users to insure safe and efficient system operation upon the Buyer's request.

Client Signature	Title	Date

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