



**Request for Quotations  
22-107**

**ELECTRICAL SUPPLIES 2023**

**Sealed Quotations Due  
Wednesday, December 14, 2022  
At 2:00 P.M.**

**City of Aurora  
Purchasing Division  
44 East Downer Place  
Aurora, Illinois**

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**City of Aurora**  
**NOTICE TO BIDDERS**  
**22-107**

**Time and Place of Opening of Bids**

Sealed bids for the improvement described below must be received by the City Clerk's Office, 44 E. Downer Place, Aurora, IL 60507 by **2:00 P.M., December 14, 2022**, at which time they will be opened and read publicly via non-mandatory teleconferenced and live streamed bid opening.

Any bid received by the City Clerk's Office **after 2:00 P.M. on Wednesday, December 14, 2022** shall be rejected and returned unopened.

**Description of Work**

Name: Electrical Supplies 2023  
Aurora, IL

Scope of Services: The City is looking to purchase electrical supplies such as lamps and controls, fuses, and splicing materials to be used at various projects and locations throughout Aurora. **This contract will be for materials only and will not include installation.**

**This contract shall be for the period of one year beginning January 1, 2023 with the option to renew for two one-year periods (2024 and 2025) based on mutual agreement between the bidder and the City of Aurora.**

**Bidder Instructions**

1. Plans, specifications, and proposal forms may be obtained online at: <https://www.aurora-il.org/bids.aspx>.
2. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in Standard Provisions for Bidding Requirements and Conditions for Contract Proposals contained in the "Supplemental Specifications and Recurring Special Provisions".
3. Any bidder who owes the City money may be disqualified at the City's discretion.
4. The City encourages minority business firms to submit proposals and encourages the successful contract bidder to utilize minority businesses as subcontractors for supplies, equipment, services, and construction.
5. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
6. The City of Aurora has a local preference ordinance that would apply to this contract.

By Order of  
*City Clerk*  
*City of Aurora*

## BIDDER'S CERTIFICATION

I/We hereby certify that:

- A. A complete set of bid papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the City which would in any way be construed as unethical business practice.
- C. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all other equal employment requirements contained in Public Act 87-1257 (effective July 1, 1993) 775 ILCS 5/2-105 (A).
- D. I/We are in compliance with the most current "Prevailing Rate" of wages for laborers, mechanics and other workers as required by the City of Aurora Ordinance No. O18-054 (file 18-0493): An Ordinance of the City of Aurora, Illinois, Ascertaining the Prevailing Wage Rate of Wages for Laborers, Mechanics, and other Workers Employed in Public Works Projects.
- E. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as City of Aurora sites in accordance with the Drug Free Workplace Act of January, 1992.
- F. The Bidder is not barred from bidding on the Project, or entering into this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- G. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP CODE \_\_\_\_\_

NAME OF CORPORATE/COMPANY OFFICIAL \_\_\_\_\_

PLEASE TYPE OR PRINT CLEARLY

TITLE \_\_\_\_\_

AUTHORIZED OFFICIAL SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Subscribed and Sworn to

TELEPHONE (\_\_\_\_) \_\_\_\_\_

Before me this \_\_\_\_ day  
of \_\_\_\_\_, 2022

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS       )  
  )  
County of Kane            )       ss.

BIDDER'S TAX CERTIFICATION

(BIDDER'S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the Bidder, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Bidder deposes, states and certifies that Bidder is not barred from contracting with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

By \_\_\_\_\_  
(Signature of Bidder's Executing Officer)

\_\_\_\_\_  
(Print name of Bidder's Executing Officer)

\_\_\_\_\_  
(Title)

ATTEST/WITNESS:

By \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

(SEAL)

CITY OF AURORA, ILLINOIS  
22-107  
ELECTRICAL SUPPLIES 2023

**CONTACT INFORMATION**

Vendor shall provide the following contact information assigned to service the City of Aurora account.

Customer Service/General Information: Ph: \_\_\_\_\_

To place an order:

Name: \_\_\_\_\_

Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Billing & Invoicing question:

Name: \_\_\_\_\_

Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Questions:

Name: \_\_\_\_\_

Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Bidder's Name: \_\_\_\_\_

Signature & Date: \_\_\_\_\_

**QUOTATION FORM**  
**22-107**  
**ELECTRICAL SUPPLIES**

TO: CITY OF AURORA  
44 EAST DOWNER PLACE  
AURORA, ILLINOIS 60507

1. Proposal of \_\_\_\_\_  
for the improvement known as the **Electrical Supplies 2023**.
2. In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein, and that the proposal is made without collusion with any person, firm, or corporation.
3. The undersigned further declares that he has carefully examined the proposals, specifications, and special provisions, and that he has familiarized himself with all of the local conditions affecting the contract and detailed requirements, and understands that in making this proposal he waives all right to plead any misunderstanding regarding the same.
4. The undersigned declares that he understands that the quantities mentioned are approximate only, and that they are subject to increase or decrease; that he will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, and multiplied by the unit prices shown in the schedule of prices contained herein.
5. The undersigned agrees that the unit prices submitted herewith are for the purpose of obtaining a gross sum and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.
6. The undersigned agrees that if the City decides to extend or shorten the improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, as provided in the specifications, he will provide quantities, increased or decreased, at the contract unit prices without claim for profits lost as a result of any work or items eliminated by the City of Aurora.
7. The undersigned submits herewith his schedule of prices covering the components to be provided under this contract, he understands that he must show in the schedule the unit prices for which he proposes to provide each item and that if not done, his proposal may be rejected as irregular or non-responsive.
8. Selected vendor(s) must be within a 30 minute radius of the City of Aurora Illinois and carry majority of items on hand for immediate pick up by city staff.
9. The City of Aurora reserves the right to reject any or all of the bids and to waive any and all irregularities and technicalities. The City of Aurora shall either award the project or reject the bids within ninety (90) calendar days after the bid opening. This time frame may be extended upon mutual agreement of the City and the Bidder.

10. Local Bidder Preference

O18-070, amended by O20-029 approved April 28, 2020 defines “Local business” to mean a vendor or contractor who has a valid, verifiable physical business address located within the corporate boundaries of the City of Aurora at least twelve months prior to a bid or proposal opening date, from which the vendor, contractor or consultant operates or performs business on a daily basis, including manufacturing production or distribution. The business must disclose the percentage of workforce in the City of Aurora; be registered with the City of Aurora, if applicable; be subject to City of Aurora taxes (inclusive of sales taxes); be current with property tax payments and sales tax payments; not have any outside cited code violations; not have any outstanding debts to the City of Aurora; have adequately qualified and trained staff to service the bid of interest

11. The undersigned of this proposal agrees that he or she has examined all sections of this Request, Specifications, and Bidding Documents and hereby understands and accepts the provisions and shall claim no compensation other than the prices as bid.
12. The undersigned agrees to indemnifying and saving harmless the City of Aurora, its officers, agents, employees, and servants by filing with the City, prior to the execution of the contract, copies of completed Certificates of Insurance satisfactory to the City, with the City of Aurora named as primary, non-contributory additional insured; automobile liability insurance covering owned, non-owned, and hired vehicles with limits of liability as stated in the attached Special Provisions. Bid number 22-107 and title “Electrical Supplies 2023” must be referenced on the Certificate of Insurance.
13. No contract will be awarded to any bidder where that bidder or any principal or supervisory personnel of the bidder has been personally involved with another business that has been delinquent or unfaithful in any former contract with the City or where that bidder or any supervisory personnel of the bidder has been personally involved with another business that is a defaulter as surety or otherwise upon obligation to the City.
14. Payment shall be made for services rendered. The City, after inspection and acceptance, and in consideration of the faithful performance by the Bidder, agrees to pay for the completion of the work embraced in this contract, payment shall be made in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1, *et.seq.*)

Time, in connection with any discount offered, will be computed from the date of delivery to the City or from the date a correct invoice is received by the City of Aurora Purchasing Division, if the latter date is later than the date of delivery.

Prices will be considered NET, if no payment discount is shown.

The successful Bidder **must** submit invoices via e-mail to:

**[PurchasingDL@aurora-il.org](mailto:PurchasingDL@aurora-il.org)**

or Mail to the following address:

**City of Aurora  
Attn: Purchasing Division  
44 E. Downer Place  
Aurora, IL 60507**



The City of Aurora offers electronic funds transfer (EFT) payment to our vendors. EFT is ***our preferred method of payment!***

15. The City reserves the right to cancel the whole or any part of the contract if the Proposer fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The Proposer will not be liable to perform if situations arise by reason of strikes, acts of God or public enemy, acts of the City, fires or floods.
16. The City of Aurora is exempt, by law, from paying State and City Retailer's Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax (per Illinois Revised Statutes, Chapter 120, Paragraph 44) upon City works and purchases. The City of Aurora's Sales Tax Exemption Number is E9996-0842-07.
17. The entire set of specifications shall be submitted with each proposal.
18. The undersigned submits herewith this **Schedule of Prices** covering the materials requested under this contract.

CITY OF AURORA  
QUOTATION BID PROPOSAL FORM  
22-107  
ELECTRICAL SUPPLIES 2023

No additional charges over line item net price will be accepted without written approval of the Purchasing Director.

All quotation prices shall be shown as delivered Aurora Destination, Prepaid and Allowed.

Non-quoted items must have price on packing list.

Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certification Permit No. Illinois E9996-0842-07.

**Any Bidder who owes the City money may be disqualified at the City's discretion.**

The City of Aurora reserves the right at any time and for any reason to cancel this Request for Quotation, to accept or reject any or all Bids or portion thereof, or accept an alternate bid. The City reserves the right to waive any immaterial defect in any bid, or technicality, informality or irregularity in the bids received, and to disregard all nonconforming or conditional bids or counter-proposals. Unless otherwise specified by the bidder or the City, the City reserves the right to hold the best bids for ninety (90) days from the opening date set forth above. The City may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection. The City further reserves the right to award the bid to the lowest responsible Bidder whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the City.

QUOTATION SUBMITTED BY

COMPANY\_\_\_\_\_

ADDRESS\_\_\_\_\_

CITY, STATE, ZIP\_\_\_\_\_

PREPARER'S NAME\_\_\_\_\_

Please Type

EMAIL ADDRESS\_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

AUTHORIZED SIGNATURE\_\_\_\_\_

Title

PHONE # (\_\_\_\_)\_\_\_\_\_ FAX # (\_\_\_\_)\_\_\_\_\_ DATE\_\_\_\_\_

CITY OF AURORA  
 QUOTATION PROPOSAL FORM 22-107  
 ELECTRICAL SUPPLIES 2023

Stipulated alternatives will not be purchased unless the desired brand is not available

Line Item	Description	*Est. Quantity Per Year	Unit Price	Cost Extension
<b>LED Lamps and Controls</b>				
1	Keystone KT-LED36HID-EX39-850-D-G3 or equal	100		
2	Keystone KT-LED54HID-EX39-850-D-G3 or equal	100		
3	Tork 3000 photo eye (No Sub)	150		
4	Tork 2007 photo eye (No Sub)	100		
5	Eiko LED27WPT50KMOG-G5	100		
6	Eiko LED45WPT50KMOG-G5	50		
<b>Fuses and Accessories</b>				
7	MOL 5 thru 10 or Equal	1000		
8	HEB AA Fuse Holder	150		
9	HEB AB Fuse Holder	50		
10	HEB AW RLC-A Fuse Holder	100		
11	HEX AA Fuse Holder	100		
12	2A0660 Insulated Boot	100		
<b>Splicing</b>				
13	T&B YS8C Crimp Sleeve	100		
14	T&B YS6C Crimp Sleeve	100		
15	T&B YS4C Crimp Sleeve	100		
16	T&B YS2C Crimp Sleeve	100		

17	T&B HS16-12-L Shrink Tube	150		
18	T&B HS12-6-L Shrink Tube	150		
19	T&B HS6-1-L Shrink Tube	150		
20	T&B HSC2-20 Shrink Cap	200		
21	100-30-411 Ideal	100		
22	100-30-412 Ideal	100		
23	54610 T&B	100		
24	54625-TB T&B	100		
25	54630 T&B	100		
26	54635 T&B	100		
27	54640 T&B	100		
28	54645 T&B	100		
29	HSC30-250 T&B	100		

\*All quantities are estimates only. There is no guarantee that this quantity will be purchased. The extended price, for two years, based on projected annual quantity, will be used for bid analysis purposes.

Bidders Name\_\_\_\_\_

Signature & Date\_\_\_\_\_