U.S. Department of Homeland Security Washington, D.C. 20472



Robert O'Connor City of Aurora, IL 44 E. Downer Place Aurora, IL 60505 - 3302

Re: Grant No.EMW-2016-GR-00114

Dear Robert O'Connor:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (CCTA) has been approved in the amount of \$1,373,809.00. You are not required to match this award with any amount of non-Federal funds.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- · Obligating Document (attached to this Award Letter)
- FY 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (CCTA) Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at https://portal.fema.gov.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <a href="http://www.sam.gov">http://www.sam.gov</a>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.

THOMAS GEORGE DINANNO GPD Assistant Administrator

# U.S. Department of Homeland Security Washington, D.C. 20472



# AGREEMENT ARTICLES Preparing for Emerging Threats and Hazards

GRANTEE:

City of Aurora, IL

PROGRAM:

Preparing for Emerging Threats and

Hazards

**AGREEMENT NUMBER:** 

EMW-2016-GR-00114-S01

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## **Article I - Information Regarding the Award Amount**

This award package represents FEMA's offer of federal assistance in response to the information which you submitted in your application. Because the applications FEMA received requested funding which exceeded what Congress appropriated, FEMA has in some cases offered awards in an amount less than the applicant applied for. To ensure that recipients expend funding which most effectively achieves the goals and purposes of the program, additional information will be required prior to release of funds. See the additional Term and Condition in this package for additional information regarding utilizing the awarded funding.

#### Article II - Award Kick-Off Meeting

Recipients are required to have a representative attend the CCTA Program's Award Kick-Off Meeting. The purpose of this meeting is to discuss CCTA Program requirements and meet with representatives from the CCTA Program Office and designated FEMA Regional Offices' CCTA Program points of contact. The Program Office will fund invitiational travel for two individuals from the recipient's jurisdiction. Meeting date and details are forthcoming and will be sent to the recipient's designated representatives in the near future.

## Article III - Use of DHS Seal, Logo and Flags

All recipients must obtain permission from their financial assistance office, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

#### Article IV - USA Patriot Act of 2001

All recipients must comply with requirements of the <u>Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act)</u>, which amends <u>18 U.S.C. sections 175-175c.</u>

#### Article V - SAFECOM

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the <u>SAFECOM</u> Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

## Article VI - Reporting Subawards and Executive Compensation

All recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at <u>2 C.F.R. Part 170, Appendix A</u>, the full text of which is incorporated here by reference in the terms and conditions of your award.

#### Article VII - Procurement of Recovered Materials

All recipients must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

## Article VIII - Patents and Intellectual Property Rights

Unless otherwise provided by law, recipients are subject to the <u>Bayh-Dole Act, Pub. L. No. 96-517</u>, as amended, and codified in <u>35 U.S.C. section 200</u> et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards located at <u>37 C.F.R. Part 401</u> and the standard patent rights clause located at <u>37 C.F.R. section 401.14</u>.

#### Article IX - Non-supplanting Requirement

All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources.

## Article X - Lobbying Prohibitions

All recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

## Article XI - Fly America Act of 1974

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. section 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

## Article XII - Federal Leadership on Reducing Text Messaging while Driving

All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in <u>E.O.</u> 13513, including conducting initiatives described in Section 3(a) of the Order when on official Government business or when performing any work for or on behalf of the federal government.

## **Article XIII - Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See <u>OMB Circular A-129</u>.

# Article XIV - False Claims Act and Program Fraud Civil Remedies

All recipients must comply with the requirements of <u>31 U.S.C. section 3729- 3733</u> which prohibits the submission of false or fraudulent claims for payment to the Federal Government. See <u>31 U.S.C. section 3801-3812</u> which details the administrative remedies for false claims and statements made.

## Article XV - Debarment and Suspension

All recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 C.F.R. Part 180. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

#### Article XVI - Copyright

All recipients must affix the applicable copyright notices of <u>17 U.S.C. sections 401 or 402</u> and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards.

#### Article XVII - Americans with Disabilities Act of 1990

All recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities. (42 U.S.C. sections 12101-12213).

#### Article XVIII - Age Discrimination Act of 1975

All recipients must comply with the requirements of the Age Discrimination Act of 1975 (<u>Title 42 U.S. Code, section 6101 et seq.</u>), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

#### **Article XIX - Activities Conducted Abroad**

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

## Article XX - Acknowledgment of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

# Article XXI - DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

- 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
- 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
- 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
- 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
- 5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS financial assistance office and the DHS Office of <u>Civil Rights and Civil Liberties</u> (CRCL) by e-mail at <u>crcl@hq.dhs.gov</u> or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.
- 6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS financial assistance office and the CRCL office by e-mail or mail at the addresses listed above.

  The United States has the right to seek judicial enforcement of these obligations.

# Article XXII - Assurances, Administrative Requirements, Cost Principles, and Audit Requirements

DHS financial assistance recipients must complete either the OMB Standard Form <u>424B Assurances - Non-Construction Programs</u>, or OMB Standard Form <u>424D Assurances - Construction Programs as applicable</u>. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the financial assistance office if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at <u>2 C.F.R. Part 200</u>, and adopted by DHS at <u>2 C.F.R. Part 3002</u>.

## Article XXIII - Nondiscrimination in Matters Pertaining to Faith-based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in <u>6 C.F.R. Part 19</u> and other applicable statues, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

#### **Article XXIV - Whistleblower Protection Act**

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

## Article XXV - Universal Identifier and System of Award Management (SAM)

All recipients are required to comply with the requirements set forth in the government-wide Award Term regarding the System for Award Management and Universal Identifier Requirements located at <u>2 C.F.R. Part 25</u>, Appendix A, the full text of which is incorporated here by reference in the terms and conditions of your award.

# Article XXVI - Reporting of Matters Related to Recipient Integrity and Performance

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal assistance office exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at <u>2 C.F.R. Part 200, Appendix XII</u>, the full text of which is incorporated here by reference in the terms and conditions of your award.

#### Article XXVII - Rehabilitation Act of 1973

All recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, <u>29 U.S.C. section 794</u>, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

## Article XXVIII - Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, (TVPA) as amended (22 U.S.C. section 7104). The award term is located at 2 CFR section 175.15, the full text of which is incorporated here by reference in the terms and conditions of your award.

#### Article XXIX - Terrorist Financing

All recipients must comply with <u>E.O. 13224</u> and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the Order and laws.

#### **Article XXX - Notice of Funding Opportunity Requirements**

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the terms and conditions of your award. All recipients must comply with any such requirements set forth in the program NOFO.

## **Article XXXI - National Environmental Policy Act**

All recipients must comply with the requirements of the <u>National Environmental Policy Act (NEPA)</u> and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

#### Article XXXII - Limited English Proficiency (Civil Rights Act of 1964, Title VI)

All recipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance

and information regarding language access obligations, please refer to the DHS Recipient Guidance <a href="https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited">https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited</a> and additional resources on <a href="https://www.lep.gov">http://www.lep.gov</a>.

## Article XXXIII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, <u>15 U.S.C. section 2225a</u>, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, <u>15 U.S.C.</u> section 2225.

## Article XXXIV - Energy Policy and Conservation Act

All recipients must comply with the requirements of <u>42 U.S.C.</u> section <u>6201</u> which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

## Article XXXV - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19

## **Article XXXVI - Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in <u>2 C.F.R. Part 200. Subpart E</u> may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude a recipient form shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal award.

## Article XXXVII - Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: <a href="Privacy Guidance">Privacy Guidance</a> and <a href="Privacy template">Privacy template</a> respectively.

#### Article XXXVIII - Drug-Free Workplace Regulations

All recipients must comply with the Drug-Free Workplace Act of 1988 (<u>41 U.S.C. section 701 et seq.</u>), which requires all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at 2 C.F.R Part 3001.

#### Article XXXIX - Civil Rights Act of 1964 - Title VI

All recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F. R., Part 21 and 44 C.F.R. Part 7.

#### Article XL - Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.

# Article XLI - Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. Section 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from

DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

## Article XLII - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

## Article XLIII - Buy American and Hire American

All recipients are required to comply with any applicable provisions of the Buy American Act (41 U.S.C. Sections 8301 through 8305), and any other applicable statutes, regulations, or rules that require, or provide a preference for, the purchase or acquisition of goods, products, or materials produced in the United States.

## Article XLIV - Civil Rights Act of 1968

All recipients must comply with <u>Title VIII of the Civil Rights Act of 1968</u>, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (<u>42 U.S.C. section 3601 et seq.</u>), as implemented by the Department of Housing and Urban Development at <u>24 C.F.R. Part 100</u>. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) be designed and constructed with certain accessible features (See <u>24 C.F.R. section 100.201</u>).

# Article XLV - Hold on Specific Funds Pending Revised Work Plan and Budget

The City of Aurora, IL is prohibited from obligating, expending, or drawing down the federal funds identified in this Article until the following requirements are met by the recipient and this condition is subsequently rescinded by FEMA: Funds in the amount of \$1,373,809.00, budgeted for the CCTA Program project activities, are on hold pending submission of a detailed costs breakdown and justifications by the recipient, and a review and approval of those justifications by FEMA.

#### **BUDGET COST CATEGORIES**

Indirect Charges	\$0.00
Construction	\$0.00
Contractual	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Travel	\$0.00
Fringe Benefits	\$0.00
Personnel	\$0.00

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1a. AGREEMENT NO. EMW-2016-GR-00114-S01	2. AMENDM ***	ENT NO.	3. RECIPIENT NO. V00120015	4. TYPE OF AWARD	4. TYPE OF ACTION AWARD		5. CONTROL NO. W1509220726N	
6. RECIPIENT NAME AND ADDRESS City of Aurora, IL 44 E. Downer Place Aurora, IL, 60505 - 3302	7. ISSUING FEMA OFFICE A ADDRESS Grant Operations 245 Murray Lane - Building 4 Washington DC, 20528-7000 POC: 866-927-5646		410, SW	Financial Serv	S.W., Room 72.		ess	
9. NAME OF RECIPIENT PROJECT OFFICER John Russell	PHONE NO.				IATOR			
11. EFFECTIVE DATE OF THIS ACTION	12.	13. ASSISTANCE ARRANGEMENT			14. PERFORMANCE PERIOD			
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	11110				09/01/2017		08/31/2020	
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Preparing for 97.133 Emerging Threats and Hazards	2017-V6-B114 D	-P1204101-	\$0.00	\$1,373,809.00	\$1,373,809.00		See Totals	
TOTALS			\$0.00	\$1,373,809.00	\$1,373,809.00		\$0.00	
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16 a. FOR NON-DISASTER IS DOCUMENT TO FEMA (See Preparing for Emerging Threat should print and keep a copy of 16b. FOR DISASTER PROGET This assistance is subject to terabove.	Block 7 for add is and Hazards re f this document KAMS: RECIPII	lress) ecipients are no for their record ENT IS NOT R	ot required to signs. EQUIRED TO	gn and return co SIGN	pies of this doc	ument. Ho	owever, recipients	
17. RECIPIENT SIGNATORY	' OFFICIAL (N	ame and Title)				DATE		
, 18. FEMA SIGNATORY OFF	ICIAL (Name a	nd Title)				DATE		
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DEBORAH SUSAN PRICE SCOTT, Assistance Officer