

SUBMITTAL CHECKLIST

- _____ Proposal Form (Appendix G) ✓
- _____ \$1,000 Deposit (Cashier's Check or Bond)
- _____ Schedule 1 – Contractor Qualification Statement (Appendix D) ✓
- _____ Schedule 2 – List of Municipalities Serviced (Appendix E) ✓
- _____ Schedule 3 – List of Available vehicles/equipment with hourly rates for each piece of vehicle/equipment, which includes driver/operator (Appendix F) ✓
- _____ Proposer's Certification (Page 1) ✓
- _____ Proposer's Tax Certification (Page 2) ✓
- _____ Contact Information (Appendix B) ✓
- _____ Sub-Contractor List (Appendix C) ✓
- _____ Proof of Insurance
- _____ Signed Agreement (Appendix H)

932 S LAKE ST
 AURORA, IL 60506
 (630) 820-9555

2-1/710
 DATE 04/02/2024

4580

PAY TO THE ORDER OF City of Aurora

One thousand and NO/100

\$1000.00

DOLLARS

CHASE

JPMorgan Chase Bank, N.A.
 www.Chase.com

MEMO Proposal 24-029

0710000131

52032962914580

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 24-029

SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

Due Date & Time: 2:00 p.m. CST, Wednesday, April 3, 2024

To: City of Aurora
City Clerk's Office
44 E Downer Place
Aurora, Illinois 60507

The following offer is hereby made to the City of Aurora, Aurora, Illinois, hereafter called the Owner.

Submitted By: Jose Garcia

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other RFP documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications and amendments (if applicable) contained in the proposal documents. The items in this Request for Proposal, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the RFP.
 - A. The Vendor shall also include with their proposal any necessary literature, samples, etc., as required within the Request for Proposal, Instruction to Proposers and specifications.
 - B. For purposes of this offer, the terms Offeror, Proposer, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
 - A. All proposal documents have been examined: Instructions to Proposer, Specifications and the following addenda:

No.____, No.____, No.____, (Vendor to acknowledge addenda here.)

Proposer's Name: Jose Garcia

Signature & Date: Jon Garcia 4-2-24

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 24-029
SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

The City of Aurora is accepting proposals to establish a list of eligible contractors to perform supplemental snow removal services, when directed by the Superintendent of Streets, or Designee, from streets that the City of Aurora maintains, on assigned routes, or from any other city owned or maintained properties as needed. An agreement has been prepared which illustrates the duties and responsibilities of the City and the Contractor for these services.

The undersigned acknowledges that with submission of a proposal that they have read and understand the terms and conditions of the agreement to be offered. The proposal also acknowledges that they will comply with said provision should they be awarded the contract.

All prices shall be shown as delivered Aurora Destination, Prepaid and Allowed. Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certification Permit No. Illinois E9996-0842-07. No additional charges over base proposal price will be accepted without written approval of the Purchasing Director.

The City of Aurora reserves the right at any time and for any reason to cancel this Request for Proposal, to accept or reject any or all Proposals or portion thereof, or accept an alternate proposal. The City reserves the right to waive any immaterial defect in any proposal, or technicality, informality or irregularity in the proposals received, and to disregard all nonconforming or conditional proposals or counter-proposals. Unless otherwise specified by the Proposer or the City, the City reserves the right to hold the best proposals for ninety (90) days from the opening date set forth above. The City may seek clarification from any proposal at any time and failure to respond promptly is cause for rejection. The City further reserves the right to award the RFP to the lowest responsible proposer whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the City.

The undersigned agrees to provide Supplemental Snow Removal Services, representing the City of Aurora, for the period specified in the contract:

SUBMITTED BY

COMPANY A Plus AT Landscaping

ADDRESS 932 S. Lake St

CITY, STATE, ZIP Aurora, IL 60506

PREPARER'S NAME Alma Arredondo

Please Type

AUTHORIZED SIGNATURE [Signature] Title Owner/President

EMAIL info@aplusatlandscaping.com

PHONE 6308209555 FAX # () DATE 04/02/2024

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 24-029
SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

“AFFIDAVIT: I (We) hereby certify and affirm that my (our) proposal was prepared independently on this work, that it contains no fees or amounts other than for the legitimate execution of the work as specified, and that it includes no understandings or agreements in restraint of trade.”

(If an Individual)

Signature of Proposer _____ (SEAL)

Business Address _____

(If a Co-partnership)

Firm name _____ (SEAL)

Signed by _____ (SEAL)

Business Address _____

Insert Names
and Addresses
of all Members
of the Firm

(If a Corporation)

Corporate Name A Plus AJ Landscaping
Signed by _____, President

Business Address 932 S Lake St
Aurora, IL 60506

Insert (President) [Signature]

CORPORATE SEAL Names of (Secretary) Alma Arredondo

Officers (Treasurer) Alma Arredondo

ATTEST:

[Signature]
Secretary

(Note: Proposers should not add any conditions or qualifying statements to this proposal for the proposal may be declared irregular as being not responsive to the request for proposal.)

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 24-029
SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

Hourly Rates for Supplemental Snow Removal Services

The City of Aurora vehicle and equipment requirements (Including driver/operator):

2024/2025

Vehicles/Equipment	QTY	Cost Per Hour Per Unit
5 Yard Dump Truck with 11 Foot Reversible Plow	2	\$155
Tandem Axle Dump Truck with 11 Foot Reversible Plow	1	\$185
Skid Steer with 10 Foot to 12 Foot Plow	2	\$125
Wheel End Loader with 10 Foot to 12 Foot Plow	N/A	
1 Ton Dump Truck with 8.6 Foot to 10 Foot Reversible Plow	5	\$125
3/4 Ton Pick Up Truck with 8.6 Foot Reversible Plow	2	\$115

Proposer's Name: Jose Garcia

Signature & Date: Joe Garcia 1-2-24

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 24-029
SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

Hourly Rates for Supplemental Snow Removal Services

The City of Aurora minimum vehicle and equipment requirements (Including driver/operator):

2025/2026

Vehicles/Equipment	QTY	Cost Per Hour Per Unit
5 Yard Dump Truck with 11 Foot Reversible Plow	2	\$165
Tandem Axle Dump Truck with 11 Foot Reversible Plow	1	\$195
Skid Steer with 10 Foot to 12 Foot Plow	2	\$135
Wheel End Loader with 10 Foot to 12 Foot Plow	N/A	
1 Ton Dump Truck with 8.6 Foot to 10 Foot Reversible Plow	5	\$135
3/4 Ton Pick Up Truck with 8.6 Foot Reversible Plow	2	\$125

Proposer's Name: Jose Garcia

Signature & Date: Jose Garcia 4-2-24

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 24-029
SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

Hourly Rates for Supplemental Snow Removal Services

The City of Aurora minimum vehicle and equipment requirements (Including driver/operator):

2026/2027

Vehicles/Equipment	QTY	Cost Per Hour Per Unit
5 Yard Dump Truck with 11 Foot Reversible Plow	<u>2</u>	<u>\$ 165</u>
Tandem Axle Dump Truck with 11 Foot Reversible Plow	<u>1</u>	<u>\$ 195</u>
Skid Steer with 10 Foot to 12 Foot Plow	<u>2</u>	<u>\$ 135</u>
Wheel End Loader with 10 Foot to 12 Foot Plow	<u>N/A</u>	
1 Ton Dump Truck with 8.6 Foot to 10 Foot Reversible Plow	<u>5</u>	<u>\$ 135</u>
3/4 Ton Pick Up Truck with 8.6 Foot Reversible Plow	<u>2</u>	<u>\$ 125</u>

Proposer's Name: Jose Garcia

Signature & Date: Jose Garcia 4-2-24

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 24-029
SUPPLEMENTAL SNOW REMOVAL SERVICES

PROPOSAL FORM

Hourly Rates for Supplemental Snow Removal Services

The City of Aurora minimum vehicle and equipment requirements (Including driver/operator):

2027/2028

Vehicles/Equipment	QTY	Cost Per Hour Per Unit
5 Yard Dump Truck with 11 Foot Reversible Plow	2	\$175
Tandem Axle Dump Truck with 11 Foot Reversible Plow	1	\$205
Skid Steer with 10 Foot to 12 Foot Plow	2	\$145
Wheel End Loader with 10 Foot to 12 Foot Plow	N/A	
1 Ton Dump Truck with 8.6 Foot to 10 Foot Reversible Plow	5	\$145
3/4 Ton Pick Up Truck with 8.6 Foot Reversible Plow	2	\$135

Proposer's Name: Jose Garcia

Signature & Date: Joe Garcia 4-2-24

SCHEDULE 1
Contractor Qualification Statement

The undersigned certifies under oath to the truth and correctness of all statements and of all answers to questions made hereinafter.

Submitted by Jose Garcia

Name of Firm A Plus A+ Landscaping

Address: 932 S. Lake St
Aurora, IL 60506

Check One: Corporation ☒
Partnership ☐
Individual ☐
Joint Venture ☐
Other (specify) ☐

Telephone: (630) 820-9555
Fax: _____

Years your organization has been in business?

20 yrs

Years the organization has been under its present name?

20 yrs

If a corporation, answer the following:
(if a division/subsidiary is submitting a proposal
items a-f apply to the parent corporation)

Under what other or former names has your organization operated?

N/A

a. Date of incorporation: _____

b. State of incorporation: _____

c. President's name: _____

d. Vice President's name: _____

e. Secretary's name: _____

f. Treasurer's name: _____

g. Division President or General Managers' name:
(if applicable) _____

If an individual or partnership, answer the following N/A

a. Date of organization: _____

b. Name and address of all partners (state if general or limited):

If other than a corporation or partnership, describe organization
Listing name and address of principals? N/A

List states and categories in which your organization is
Legally qualified to do business. List states in which
Partnership or trade name is filed?

Illinois

List the experience of the key individuals of your organization who
will managerially oversee this contract:

Owner / President Jose Garcia

List three trade references:

Elizabeth Marquez
Castros Trucking
Ground Effects

List name(s) of Insurance Company and name and address of agent(s)

List at least two bank references:

Chase
Old Second

Valley Insurance Group
(Dave Schmitt)
1823 Centre Point Circle
Naperville, IL 60563


Dated at _____ this _____ day of _____, 2024
Page 1 Appendix D

Schedule 2
List of Illinois Municipalities Served

(Please Type)
Municipality City of Aurora
Address 44 E Downer Place
City, State, Zip Aurora, IL 60507
Phone Number (630) 710-0331
Contact Person Abby Schueller
Date of Project Summer 2023

Municipality City of Aurora
Address 44 E Downer Place
City, State, Zip Aurora, IL 60507
Phone Number (630) 688-2179
Contact Person Gio Santana
Date of Project March 2024

Municipality City of Aurora
Address 720 N Broadway
City, State, Zip Aurora, IL 60505
Phone Number (630) 256-3681
Contact Person Tim Forbes
Date of Project Snow plowing for Street Department

Proposer's Name: Jose Garcia
Signature & Date:  4-2-24

Schedule 3
List of Additional Available Vehicles/Equipment Not Listed

2005	International	6 wheeler	-Jose Garcia	\$185	
2007	International	5 yards	-Richard Estrada	\$155	
2001	International	5 yards	-Daniel Vazquez	\$155	
2014	Dodge Ram	4500	1 ton	-Juan Tafolla	\$125
2018	Ford F	350	1 ton	-Francisco Arroyo	\$125
2005	Ford F	450	1 ton	-Miguel Hinojosa	\$125
2001	Ford F	450	1 ton	-Jose Quintana	\$125
2000	Chevy	3500	1 ton	-Juan Velasquez	\$125
2015	F-250	pick up	-Vistano Pina	\$115	
2002	F-250	Ford pick up	-Jose Luis Fuentes	\$115	
2	New ²⁰¹⁷ Hollands	228	-Jesus Gonzalez	\$125	
2	Dingos	2021 (Toro TX 1000)	-Rene Vergara	\$80	

PROPOSER'S CERTIFICATION

I/We hereby certify that:

- A. A complete set of proposal papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the City which would in any way be construed as unethical business practice.
- C. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all equal employment practice requirements contained in Public Act 87-1257 (effective July 1, 1993) and 775 ILCS 5/2-105 (A).
- D. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as City of Aurora sites in accordance with the Drug Free Workplace Act of January, 1992.
- E. The Proposer is not barred from bidding on the Project, or entering into this Proposal as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- F. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

COMPANY NAME A Plus AJ Landscaping

ADDRESS 932 S. Lake St

CITY/STATE/ZIP CODE Aurora, IL 60506

NAME OF CORPORATE/COMPANY OFFICIAL Jose Garcia
PLEASE TYPE OR PRINT CLEARLY

TITLE Owner / President

AUTHORIZED OFFICIAL SIGNATURE [Signature]

DATE 04/01/2024

TELEPHONE (630) 820-9555

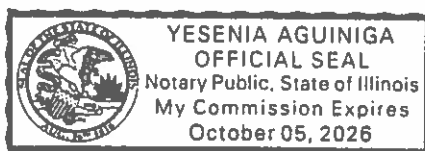
FAX No. () _____

Subscribed and Sworn to

Before me this 2 day

of April, 2024

[Signature]
Notary Public



STATE OF ILLINOIS)
)
County of Kane) ss.

PROPOSER'S TAX CERTIFICATION

(PROPOSER'S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the PROPOSER, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Proposer deposes, states and certifies that Proposer is not barred from bidding with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Proposer is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

DATED this 2 day of April, 2024.

By 
(Signature of Proposer's Executing Officer)

JOSE Garcia
(Print name of Proposer's Executing Officer)

Owner President
(Title)

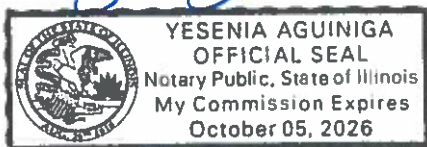
ATTEST/WITNESS:

By 
Title Public Notary

Subscribed and sworn to before me this
2 day of April, 2024.


Notary Public

(SEAL)



CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 24-029

SUPPLEMENTAL SNOW REMOVAL SERVICES

CONTACT INFORMATION

Vendor shall provide the following contact information assigned to service the City of Aurora account.

Customer Service/General Information: Ph: (630) 820-9555

To order service:

Name: Alma Arredondo
Ph: (630) 820-9555 Fax: _____
E-mail: info@aplusajlandscaping.com

Billing & Invoicing question:

Name: Alma Arredondo
Ph: (630) 820-9555 Fax: _____
E-mail: info@aplusajlandscaping.com

Questions:

Name: Alma Arredondo
Ph: (630) 820-9555 Fax: _____
E-mail: info@aplusajlandscaping.com

Proposer's Name: Jose Garcia

Signature & Date: Jose Garcia 4-2-24

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 24-029

SUPPLEMENTAL SNOW REMOVAL SERVICES

SUB-CONTRACTOR LIST

(Please Type)

N/A

Company _____
Address _____
City, State, Zip _____
Phone Number _____
Contact Person _____

Company _____
Address _____
City, State, Zip _____
Phone Number _____
Contact Person _____

Company _____
Address _____
City, State, Zip _____
Phone Number _____
Contact Person _____

Proposer's Name: _____

Signature & Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Valley Companies, Inc.
1823 Centre Point Circle
Suite 101
Naperville IL 60563

CONTACT NAME: Valley Insurance Group
PHONE (A/C, No., Ext.): 630-232-1640 **FAX (A/C, No.):** 630-333-9025
E-MAIL ADDRESS: certrequest@valley78.com

INSURED
A Plus AJ Landscaping
932 W Lake St
Aurora IL 60506

License# 3000101732
APLUSAJ-01

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	West Bend	15350
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 769769649**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			B639403	3/25/2024	3/25/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			B639403	3/25/2024	3/25/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$5,000 BODILY INJURY (Per accident) \$1,000,000 PROPERTY DAMAGE (Per accident) \$1,000 \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			B639447	3/25/2024	3/25/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Aurora
City Clerks Office
44 E Downers Place
Aurora IL 60504

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**CITY OF AURORA AGREEMENT
SUPPLEMENTAL SNOW REMOVAL SERVICES
REQUEST FOR PROPOSAL 24-029**

THIS AGREEMENT, entered on this 2nd day of April, 2024 ("Effective Date"), for the Supplemental Snow Removal Services for the City of Aurora ("Services") is entered into between the CITY OF AURORA ("City"), a municipal corporation, located at 44 E. Downer Place, Aurora, Illinois and A Plus AJ Landscaping ("Proposer"), located at 932 S. Lake St Aurora, IL 60506

WHEREAS, the City issued an Request for Proposal ("RFP") for the Supplemental Snow Removal Services for the City of Aurora, IL; and

WHEREAS, the Proposer submitted a Proposal in response to the RFP and represents that it is ready, willing and able to perform the Services specified in the RFP and herein as well as any additional services agreed to and described in the Agreement; and

WHEREAS, on _____, the City's awarded a contract to Proposer.

IN CONSIDERATION of the mutual promises and covenants herein contained, the parties hereto do mutually agree to the following:

1. **Agreement Documents.** The Agreement shall be deemed to include this document, Proposer's response to the RFP, to the extent it is consistent with the terms of the RFP, any other documents as agreed upon by the parties throughout the term of this Agreement, along with any exhibits, all of which are incorporated herein and made a part of this Agreement. In the event of a conflict between this Agreement and any exhibit, the provisions of this Agreement shall control.

Request for Proposal 24-029

In connection with the RFP and this Agreement, Proposer acknowledges that it has furnished and will continue to furnish various certifications, affidavits and other information and reports, which are incorporated herein. Proposer represents that such material and information furnished in connection with the RFP and this Agreement is truthful and correct. Proposer shall promptly update such material and information to be complete and accurate, as needed, to reflect changes or events occurring after the Effective Date of this Agreement.

2. **Scope of Services.** Proposer shall perform the Services listed in the Instructions to Proposers and Proposal Specifications, attached hereto as Exhibit 1.

3. **Term.** The contract is for a period of two years beginning _____, 2024, with additional two 1-year extensions, subject to mutual consent between the City of Aurora and the Proposer.

4. Compensation.

a. Maximum Price. In accordance with the RFP, the maximum price for providing the Services shall be in accordance to the Proposal Form. The maximum price may not be changed unless the City is provided with supporting documentation to warrant the change in maximum price or as otherwise provided in this Agreement. Price shall remain firm for the entire contract period.

b. Schedule of Payment. The City shall pay the Proposer for the Services in accordance with the amounts set forth in Exhibit 2. The Proposer shall be required to submit an itemized invoice as well as any supporting documentation as required by the City. Payment shall be made upon the basis of the approved invoices and supporting documents. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1, *et seq.*)

5. Performance of Services.

Standard of Performance. Proposer shall perform all Services set forth in this Agreement, and any other agreed documents incorporated herein, with the degree, skill, care and diligence customarily required of a professional performing services of comparable scope, purpose and magnitude and in conformance with the applicable professional standards. Proposer shall, at all times, use its best efforts to assure timely and satisfactory rendering and completion of the Services. Proposer shall ensure that Proposer and all of its employees or subcontractors performing Services under this Agreement shall be: (i) qualified and competent in the applicable discipline or industry; (ii) appropriate licensed as required by law; (iii) strictly comply with all City of Aurora, State of Illinois, and applicable federal laws or regulations; (iv) strictly conform to the terms of this Agreement. Proposer shall, at all times until the completion of the Services, remain solely responsible for the professional and technical accuracy of all Services and deliverables furnished, whether such services are rendered by the Proposer or others on its behalf, including, without limitation, its subcontractors. No review, approval, acceptance, nor payment for any and all of the Services by the City shall relieve the Proposer from the responsibilities set forth herein.

6. Termination.

Termination for Convenience. The City has the right to terminate this Agreement, in whole or in part, for any reason or if sufficient funds have not been appropriated to cover the estimated requirement of the Services not yet performed, by providing Proposer with thirty (30) days notice specifying the termination date. On the date specified, this Agreement will end. If this Agreement is terminated by the City, as provided herein, the City shall pay the Proposer only for services performed up to the date of termination. After the termination date, Proposer has no further contractual claim against the City based upon this Agreement and any payment so made to the Proposer upon termination shall be in full satisfaction for Services rendered. Proposer shall deliver to the City all finished and unfinished documents, studies and reports and shall become the property of the City.

7. **Miscellaneous Provisions.**

a. **Illinois Freedom of Information Act.** The Proposer acknowledges the requirements of the Illinois Freedom of Information Act (FOIA) and agrees to comply with all requests made by the City of Aurora for public records (as that term is defined by Section 2(c) of FOIA in the undersigned's possession and to provide the requested public records to the City of Aurora within two (2) business days of the request being made by the City of Aurora. The undersigned agrees to indemnify and hold harmless the City of Aurora from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the City of Aurora under this agreement.

b. **Entire Agreement.** This Agreement, along with the documents set forth in Section I and incorporated by reference elsewhere in this Agreement, with consent of the parties, represents the entire agreement between the parties with respect to the performance of the Services. No other contracts, representations, warranties or statements, written or verbal, are binding on the parties. This Agreement may only be amended as provided herein.

c. **Consents and Approvals.** The parties represent and warrant to each other that each has obtained all the requisite consents and approvals, whether required by internal operating procedures or otherwise, for entering into this Agreement and the undertakings contemplated herein.

d. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

FOR CITY OF AURORA

By: _____

ATTEST:

City Clerk

(SEAL)

FOR _____

By _____

(CORPORATE SEAL)

(If a Corporation)

CORPORATE NAME

A Plus AT Landscaping

(SEAL)

By

Jose Garcia

President – Contractor

[Signature]

ATTEST:

[Signature]

Secretary

(If a Co-Partnership)

Partners doing Business under the firm

Contractor

(If an Individual)

(SEAL)

(SEAL)

Contractor

**CITY OF AURORA
SUPPLEMENTAL SNOW REMOVAL SERVICES
REQUEST FOR PROPOSAL 24-029**

EXHIBIT 1

(REQUEST FOR PROPSAL 24-029)

**CITY OF AURORA
SUPPLEMENTAL SNOW REMOVAL SERVICES
REQUEST FOR PROPOSAL 24-029**

EXHIBIT 2

(PROPOSAL FORMS 24-029)