

17-00259

2017 Special Events and Festivals Application

Submitted On: Mar 1, 2017 @ 3:52PM

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| Organization | Aurora Downtown |
| Today's Date | 3 1 2017 |
| Status | 501(c)3 |
| Contact Name | Marissa Amoni |
| Contact's position in the organization | events |
| Phone Number | 6306742099 |
| Email | marissa@auroradowntown.org |
| Event Name | First Fridays |
| Type of Event | Monthly art crawl and music showcase in downtown Aurora. |
| Purpose of Event | To bring residents and visitors to downtown Aurora to enjoy dining, shopping, and attractions. |
| Event Date(s) M/D/Y | August 4 & Sept. 1, 2017 |
| Event Hours | 5 to 10 p.m. |
| Set-up Hours | 4 to 5 p.m. |
| Breakdown Hours | 9:30 to 10:30 p.m. |
| Event Site | Millennium Plaza and Stolp Avenue (permission requested to block Stolp at Galena and Downer) |
| Attendance | 350 NA |
| Number of Volunteers/Personnel | 6 |
| Rain Policy | Cancelled or indoors at Leland Legends |
| Number of years this event has been held | NA |
| Has this event been approved for Neighborhood Festival Funds? | No |
| Address of Public Property | 21 S. Stolp Ave. |

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| Name of Public Property | Millennium Plaza & Stolp Avenue |
| Event Name | First Fridays |
| Event Start Date | Aug. 4 & Sept. 1, 2017 |
| Event End Date | Aug. 4 & Sept. 1, 2017 |
| Signature Data | <p>Name: First Name: Marissa Last Name: Amoni</p> <p>Email: Email Address: marissa@auroradowntown.org</p>  |
| Signatory Title (if applicable) | |
| Event Name | First Fridays |
| Will you be providing private on-site security? | No |
| Security Company Name | |
| Security Company Contact Name | |
| Security Company Contact Cell | |
| Where will security be needed? | |
| What times will security be needed? | |
| Will Aurora Police Department officers be requested? | Yes |
| What are your plans for medical assistance? | Call 911 |
| Will there be fireworks at your event? | No |
| Fireworks Company and Contact Name | Aurora Downtown |

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| Name and phone of person responsible for post-event firework clean up | 6306742099 |
| Is this event open to the public? | Yes |
| Will you be using or renting tents larger than 10'x10' for your event? | No |
| Are vendors using open-flame cooking equipment or deep fryers? | No |
| Setup contact | Marissa Amoni 6306742099 |
| Setup times | 4:30 p.m. |
| Cleanup contact | Marissa Amoni 6306742099 |
| Breakdown times | 9:30 p.m. |
| Will admission be charged for this event? | No |
| If yes, how much? Include charges for adults, seniors, students, children, families and other categories, if applicable. | |
| Vendor Fees | |
| Will alcoholic beverages be sold? | Yes |
| If yes, list beverages and pricing | Gina: We are still in the process of checking with Alex Voight and city staff on this matter. Leland Legends would like to set up a tent and sell beer/wine and possibly food. More info to come. |
| What does the organizer intend to do with any revenue over and above the expenditures? | Market other downtown events. |
| Previous year's revenue | NA |
| List names of performers and entertainment groups | TBA |
| Describe other entertainment and/or activities planned for your event | Musical acts with modest amplification systems. |
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| How will your event be promoted? | Newspapers Posters Flyers Facebook Twitter Website |
| Will you need barricades? | Yes |
| Location and placement of barricades | Stolp at Galena & Stolp at Downer |
| Number of barricades needed | 4 with sandbags |
| Date barricades are needed | Aug. 4 & Sept 1 |
| Time barricades will be placed | 4 p.m. |
| Name of company providing barricades, if other than the City | Aurora |
| Will you need trash bins? | No |
| If yes, how many are you requesting? | |
| How will you dispose of all trash generated by this event? | Dumpster |
| If a dumpster is being ordered, provide contact and phone number of company delivering the dumpster | |
| Where will the dumpster be placed? | Leland Tower |
| When will your dumpster be delivered? | |
| When will your dumpster be picked up? | |
| Will you need a street sweeper? | No |
| Name of company providing street sweeper, if other than the City | |
| Will you have food vendors or animal units? | Yes |

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| Will you require electrical service? | Yes |
| Generator contact, including day-of cell phone number | |
| Sound contact, including day-of cell phone number | 6306742099 |
| Will parking considerations be needed? | No |
| Please explain the types of parking consideration that may be needed | |
| Location of needed parking considerations | |
| Amount of parking that will be needed for the event: | |
| Dates of needed parking considerations: | |
| Times of needed parking considerations: | |
| If yes, please explain what area(s) need to be blocked? | |
| Please include any additional information you feel may be necessary for Special Events staff to know. | Leland Legends (upon city approval) will be selling food and beverage at the event. |