

City Services for Aurora's Farmers Market

AFP: Inspection of Food Tents as needed

APD: Assistance with parking violators at ATC, either to be towed or ticketed as needed

Downtown Services: Saturday & Midweek Markets;

- Power-wash 4 picnic tables (lock), 6 Trash Totters and transport to ATC by May 16 for the season.
- Maintain Season long AFM Banner at ATC
- Farmers Market light pole banners to be placed in ATC along Broadway
- Signage at Transportation Centers Kiosks (2)
- Load and transport to and from small trailer to Midweek Market sites with 4 tents, sandbags, 2 A-Frame signs, 4 tables, 10 chairs, 8 traffic cones, other signage
- Set-up tents, tables, chairs, signage at least 90 minutes prior to each market start time and tear-down at each market close.

Electrical: Access to 4 electrical distribution panels, SW corner, 2 pay kiosks, near car chargers

MVPS/ ATC: ATC staff assistance Saturday mornings, bringing Special Events Trailer to ATC and with set-up and tear-down, placing totters, tents, with sandbags, tables/chairs, picnic tables, benches, electrical cord and covers if needed for entertainment

Public Information: Issue Press Releases and update city website as needed, messages on hold, ACTV bulletin, Face book posts, twitter and all marketing resources that become available.

Special Events: 10 tents, sandbags, 12 tables, 30 chairs, electrical cords, covers, 10 cones, signage and other items will be stored on the SE Trailer as well as 4 picnic tables, 6 Trash Totters stored at ATC for the season. In addition 4 tents, sandbags, 2 A-Frame signs, 4 tables, 10 chairs, 8 traffic cones, and other signage for small trailer.

Streets/Public Properties:

- 4 Standards with attached signage- "No Friday Overnight Parking- Violators will be Towed"
- "No Friday Overnight Parking- Violators will be Towed" Signs attached to fence at ATC
- "No Friday Overnight Parking- Violators will be Towed" Signs attached to Pay Kiosk at ATC
- AFM banners & signage placed at ATC
- AFM Light Pole Banners placed along River Street before May 1, 2014 through October 2014.
- Install AFM Banners along Eola Road week of June 23 and remove after September 1, 2014

Water & Sewer: Tapping of fire hydrant at ATC for food vendors on May 16, 2014 and each Friday prior to Saturday market June 1 through October 18, 2014.