

EDUCATIONAL LEADERSHIP COMPETENCIES

- Strategic Planning
 - Curriculum Development
 - Community Engagement
 - Data-Driven Instruction
 - Instructional Coaching
 - Recruitment and Hiring
 - System Evaluation and Planning
 - Intrinsic motivation to deliver results reliably and ethically
 - Ability to collaboratively implement initiatives or change
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EDUCATION

Aurora University, Aurora IL *1995 - 1998*

Type 75 Administrative FA 2007

Reading Endorsement K-4 SP 2006

M.A. in Teaching SP 2004

B.A. Elementary Education SP 1998

University of Illinois at Chicago, Chicago IL *1992 – 1995*

Waubensee Community College *1990 - 1992*

LICENSURE

Professional Educator License

- General Administrative, Kindergarten through Grade 12
- Elementary Education, Kindergarten through Grade 9
- Reading Teacher

EXPERIENCE STAFF DEVELOPMENT LEADERSHIP EXPERIENCE

Aurora East School District 131

Interim Director of Early Childhood

February 2021 to June 2021

- Analyzed the Preschool Program to determine areas of efficacy and need
- Created a Continuous Quality Improvement Program Plan for PFA / PFAE
- Developed a system for vertical articulation between Prevention Initiative (PI ages 0-3) and Preschool For All / Preschool for All Extension (PFA / PFAE Ages 3-5)
- Initiated a system of communication for assessments and MTSS / Problem Solving between Preschool and Kindergarten
- Implemented the use of a social emotional screening tool for all Preschool Students including training staff to administer the screener
- Participated in Remote / Hybrid Preschool instruction design and planning
- Developed a proposal for Remote / Hybrid Summer School including instructional minutes and budgeting
- Planned and facilitated weekly Administrative meetings

Principal, Oak Park Elementary School

Fall 2015 to Present

- Developed instructional improvements which led to an improvement in student achievement from Underperforming to Commendable designation
- Designed a system for classroom based interventions which encouraged leadership and teacher ownership of data and growth
- Provided Professional Development to staff in the areas of Literacy, Assessments, Best Practice for English Learners, and Focus Standards
- Monitored local and state assessment results to design pivot activities for increased achievement
- Implemented a School Leadership Team committee design which produced staff led school wide improvements
- Created an annual schedule protecting instructional time in core areas
- Ensured multi cultural instruction was commonplace throughout the school
- Increased parental involvement by implementing a parent group and encouraging volunteerism in the school
- Collaborated with the Parent Liaison to deliver training and development to parents
- Improved attendance through family engagement and incentives
- Increased community involvement by creating an “Oak Park Neighbors” group which met with community leaders monthly and by hosting an annual National Night Out / Back to School event
- Cultivated a relationship with a local Community College so 5th Graders experienced a college visit
- Hired and evaluated staff at all levels
- Participated in the District Leadership Team and Board Negotiations Team

- Scheduled and facilitated all local and state testing
- Mentored Teachers to set goals for professional improvement
- Created and monitored budgets

Assistant Principal, Rollins and Hermes Elementary Schools

Fall 2011 – Spring 2015

- Collaborated with staff to ensure the implementation of Success for All
- Developed behavioral interventions
- Participated in quarterly data dives
- Facilitated school improvement teams and initiatives
- Coordinated Elementary Summer School for 3 summers

Classroom Teacher / Literacy Coach, Gates Elementary School

Fall 1999 – Spring 2011

Grades Kindergarten, First, Second, Third, Fourth, Fifth All subjects

- Developed a system of assessments to include student choice and learning style
- New Educator Support Team Member, supporting the success of new educators
- Facilitated grade level and building based reading committee meetings
- Served as an active member in school, district, and county level committees: Reading Leader, Language Arts Task Force, District School Improvement Team, and Reading First grant writing and implementation team
- HOSTS supplemental educational system coordinator
- Contributed to the creation of the Literacy Observation Tools Manual used by administrators and literacy coaches to observe reading instruction for best practice
- Provided professional development to administrators across Kane County in Balanced Literacy and best practice in literacy instruction
- Facilitated literacy focused meetings and professional development across District 131
- Scheduled and facilitated author visits
- Created and delivered professional training in the areas of mathematics, reading, writing, small and large group instruction, and standards focused centers

PROFESSIONAL ASSOCIATION MEMBERSHIPS

Illinois Reading Council

International Literacy Association

Illinois Principals Association

PROFESSIONAL AWARDS AND ACCOMPLISHMENTS

Article Published *Building an Environment Where Diversity and Inclusion Thrive*, IRC Communicator, November 2021

Outstanding Performance Award, Administrator 2019

Outstanding Performance Award, Administrator 2017

Outstanding Performance Award, Rookie Administrator 2011

Outstanding Performance Award, Certified Teacher 2010

Outstanding Performance Award, Certified Teacher Rookie of the Year 2000