

# Stacey L. Peterson, MBA, CPA

Office: (630) 256-3541

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Accounting professional with 28 years of experience and 24 years of supervisory experience in accounts payable, cash management, fixed assets, budgeting and financial reporting for municipal government. Core competencies include:

- \* Oversees Budgetary Process
- \* Budgeting Policies/Procedures
- \* Year End Closing & Adjusting
- \* Accounting Policies/ Procedures
- \* Staff Training
- \* Knowledge of Central Square software

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## Professional Experience

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City of Aurora- Aurora, Illinois

### **Director of Financial Operations**

01/2021-current

- Supervises the operations and personnel of Water billing, Revenue and Collections, and Purchasing.
- Coordinates the city budget process and develops the city's budget document.
- Incorporates priority projects and programs into the budget.
- Responsible for the development, review, and revision of the city's capital improvement plan.
- Presents recommendations on alternative choices pertaining to budgetary issues and policies.

### **Interim Chief Financial Officer/City Treasurer**

03/2017-01/2018

- Coordinated the issuance of 2017 General Obligation Bonds.
- Oversaw the preparation and submission of monthly reports to the City Council.
- Supervised the general accounting system for the city.
- Prepared long-term financial forecasts.
- Supervised operations and personnel of Water Billing, Revenue and Collections, Purchasing, and Accounting.

### **Assistant Director of Finance for Budgeting**

01/2018-01/2021

01/2013-03/2017

- Coordinated the city's budget process and developed the city's budget document annually.
- Assisted with the preparation of the city's budget-in-brief document.
- Coordinated the development and revision of the city's capital improvement plan.
- Assisted with budget forecasting.
- Monitors department/division budget accounts.
- Processed and oversaw the processing of budget amendments and transfers.
- Assisted with the city's annual property tax levies.

### **Acting Assistant Director of Finance for Budgeting**

08/2012-01/2013

- Prepared the schedules for the 2013 proposed budget and 2013 final budget.
- Reviewed and researched account activity details.

### **Accounting Supervisor**

05/2001-08/2012

- Prepared miscellaneous financial statements and reports for various departments.
- Supervised cash management activities and the preparation and maintenance of investment accounting systems.
- Reviewed monthly bank reconciliations for accuracy and timeliness.
- Supervised the preparation and distribution of accounts payable checks.

- Oversaw wage garnishments and child support orders for city employees.
- Supervised the disbursement of medical, dental, workers' compensation, and auto and general liability claim payments.
- Responsible for year-end closing of the general ledger and adjustments.
- Prepared various schedules and working papers required for the annual audit.
- Supervised recording purchasing, transfers and disposition of fixed assets.
- Supervised the daily work of 4 accountants and 3 clerical staff.
- Prepared 1099 tax forms.
- Assisted the budget department with the preparation of supporting financial schedules.

#### **Accountant**

05/1999-05/2001

- Prepared monthly bank reconciliations.
- Prepared supporting schedules for various municipal grants.
- Prepared adjusting journal entries.
- Updated and posted transactions from the various HTE models, MR, CR, and CX.
- Prepared various schedules and working papers required for the annual audit.

Rush Medical Center- Chicago, Illinois

#### **Staff Auditor**

12/1998-05/1999

- Performed operational audits of assigned areas.
- Performed recurring financial audits designed by the department.
- Identified and evaluated internal controls and related risks.
- Fraud detection and prevention.

#### **Staff Accountant**

01/1997-12/1998

- Completed schedules for the financial statements.
- Maintained and updated custom reports.
- Posted transactions to the general ledger and processed month-end closing cycle.
- Completed account reconciliations.

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### **Education and Certifications**

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M.B. A., May 2009  
B.S. Accounting, December 1996

Northern Illinois University – Dekalb, IL  
Illinois State University- Normal, IL

Certified Public Accountant, 2001

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### **Affiliations**

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Board Member of the Aurora Policemen's Credit Union  
Illinois Government Finance Officer Association  
American Institute of CPA's  
SunGard HTE User Group- President Elect, President, and Past President (3 year term 2003-2006)