



City of Aurora, IL

APD DIGITAL FORENSIC LAB

25-151

RELEASE DATE: April 18, 2025

DEADLINE FOR QUESTIONS: April 29, 2025

RESPONSE DEADLINE: May 7, 2025, 11:00 am

Please refer to the project timeline in this document for all important deadlines.

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://procurement.opengov.com/portal/aurorail>

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Attachments:

1603 - DWGS - APD Forensic Lab - Bid & Permit

1603 - SPECS - APD Forensic Lab - Bid & Permit

25-151

Introduction

1. Summary

The Project consists of the interior renovation of the existing second floor conference room space to a digital forensic lab.

2. Timeline

Release Project Date:	April 18, 2025
Pre-Proposal Meeting (Mandatory):	April 24, 2025, 9:30am Aurora Police Department - 1200 E Indian Trail Rd, Aurora, IL 60505. Meet in front lobby. MUST be present at the START of the meeting to participate.
Question Submission Deadline:	April 29, 2025, 12:00pm
Proposal Submission Deadline:	May 7, 2025, 11:00am
Non-Mandatory Meeting for General Contractors who attended Pre-Bid Meeting and their Sub-Contractors:	April 28, 2025, 9:30am Must arrive at 9:30 am Lobby of City Hall, 44 E Downer, Aurora, Il for access to the building.

3. Procurement Contact

Purchasing Division

Purchasing Department

44 E Downer Place

Aurora, IL 60507

Email: purchasingopengov@aurora.il.us

Phone: (630) 256-3550

Project Details

1. Important Instructions for Electronic Submittals

The City of Aurora, IL is accepting electronic bid submissions. Bidders shall create a FREE account with OpenGov Procurement by signing up at <https://procurement.opengov.com/signup>. Once you have completed account registration, browse back to this page, click on "Draft Response", and follow the instructions to submit the electronic bid.

2. Scope of Work or Project Details

Please see the Attachments section for specifications and attachments.

3. Scope of Work

The Project consists of the interior renovation of the existing second floor conference room space to a digital forensic lab.

Pricing Proposal

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Base Bid	1	Lump Sum		
TOTAL					

Vendor Questionnaire

1. Respondent Submittals (without Cost)*

Please Upload your COMPLETE response, including any and all required forms listed in the solicitation and the corresponding attachments.

- Bid Deposit
 - **Bid Deposit MUST be uploaded electronically with submission through the City's E Procurement System, OpenGov.**
- Bidder's Certification
- Bidder's Tax Certification
- Apprenticeship and/or Training Program Certification
- References
- Contact Information
- Sub-Contractors
- Agreement
- Local Vendor Preference Application (if applicable)

*Response required

2. I certify that I have read, understood and agree to the terms in this solicitation, and that I am authorized to submit this response on behalf of my company.*

☐ Please confirm

*Response required

