



City of Aurora, IL

## **APD DIGITAL FORENSIC LAB**

### **25-151**

RELEASE DATE: April 18, 2025

DEADLINE FOR QUESTIONS: April 29, 2025

RESPONSE DEADLINE: May 7, 2025, 11:00 am

Please refer to the project timeline in this document for all important deadlines.

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://procurement.opengov.com/portal/aurorail>

## Table Of Contents

1. Introduction
2. Project Details
3. Pricing Proposal
4. Vendor Questionnaire
5. Attachments

### Attachments:

1603 - DWGS - APD Forensic Lab - Bid & Permit

1603 - SPECS - APD Forensic Lab - Bid & Permit

25-151

## Introduction

### 1. Summary

The Project consists of the interior renovation of the existing second floor conference room space to a digital forensic lab.

### 2. Timeline

Release Project Date:	April 18, 2025
Pre-Proposal Meeting (Mandatory):	April 24, 2025, 9:30am Aurora Police Department - 1200 E Indian Trail Rd, Aurora, IL 60505. Meet in front lobby. MUST be present at the START of the meeting to participate.
Question Submission Deadline:	April 29, 2025, 12:00pm
Proposal Submission Deadline:	May 7, 2025, 11:00am
Non-Mandatory Meeting for General Contractors who attended Pre-Bid Meeting and their Sub-Contractors:	April 28, 2025, 9:30am Must arrive at 9:30 am Lobby of City Hall, 44 E Downer, Aurora, Il for access to the building.

### 3. Procurement Contact

#### Purchasing Division

Purchasing Department

44 E Downer Place

Aurora, IL 60507

Email: [purchasingopengov@aurora.il.us](mailto:purchasingopengov@aurora.il.us)

Phone: (630) 256-3550

## **Project Details**

### **1. Important Instructions for Electronic Submittals**

The City of Aurora, IL is accepting electronic bid submissions. Bidders shall create a FREE account with OpenGov Procurement by signing up at <https://procurement.opengov.com/signup>. Once you have completed account registration, browse back to this page, click on "Draft Response", and follow the instructions to submit the electronic bid.

### **2. Scope of Work or Project Details**

Please see the Attachments section for specifications and attachments.

### **3. Scope of Work**

The Project consists of the interior renovation of the existing second floor conference room space to a digital forensic lab.

## Pricing Proposal

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Base Bid	1	Lump Sum		
<b>TOTAL</b>					

## Vendor Questionnaire

### 1. Respondent Submittals (without Cost)\*

Please Upload your COMPLETE response, including any and all required forms listed in the solicitation and the corresponding attachments.

- Bid Deposit
  - **Bid Deposit MUST be uploaded electronically with submission through the City's E Procurement System, OpenGov.**
- Bidder's Certification
- Bidder's Tax Certification
- Apprenticeship and/or Training Program Certification
- References
- Contact Information
- Sub-Contractors
- Agreement
- Local Vendor Preference Application (if applicable)

\*Response required

**2. I certify that I have read, understood and agree to the terms in this solicitation, and that I am authorized to submit this response on behalf of my company.\***

Please confirm

\*Response required

