



Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

January 6, 2023

Ken Schroth, P.E.
Director of Public Works
44 East Downer Place
Aurora, Illinois 60507

Subject: Section 1440 Notice to Proceed
City: Aurora
Section 19-00331-00-SP
Project: 6G64(765)
Job: D-91-354-20
TIP No. 09-20-0003

Dear Mr. Schroth:

Pursuant to Section 1440 of the FAST Act we hereby approve the above stated project to proceed prior to federal authorization and execution of the joint funding agreement. You may proceed with the following stipulations:

Initial Requirements:

1. Consultant selection must comply with federal Qualifications-Based Selection (QBS) requirements. See Chapter 5-5.06 of the Bureau of Local Roads and Streets Manual and attached QBS check sheet. A fillable pdf version is included as an attachment to the Local Public Agency Engineering Services Agreement (form BLR 05530).
2. Once the consultant is selected and negotiations finalized, form BLR 05530 shall be executed.
3. All National Environmental Policy Act of 1969 (NEPA) requirements shall be adhered to. Projects shall follow normal BLRS Phase I procedures.
4. Phase II engineering activities may not commence until Phase I is complete.
5. All design requirements shall follow BLRS policy.
6. Failure to comply with Federal requirements will nullify Federal participation in the engineering contract.

Prior to requesting reimbursement:

1. Joint funding agreements must be executed, and engineering agreements approved prior to requesting reimbursement. Verification of proper QBS procedures is required with the submittal of form BLRS 05530 and shall include the following documentation:
 - completed QBS check sheet
 - copy of the public notice
 - criterion and weighting for evaluation
 - composition of the selection committee
 - listing and rating of the top three firms
 - selection justification

2. Backup information required with reimbursement request shall be in accordance with Chapter 5-10 of the Bureau of Local Roads and Streets Manual. Items must include but not limited to:

- Copies of all cancelled checks paid for the project,
- List and itemization of all direct costs and unit rates for each direct cost item,
- List of employees by classification, time spent by each employee on the project, and the hourly rate of each employee.

Please direct questions to your district Bureau of Local Roads and Streets office.

Sincerely,

A handwritten signature in black ink that reads "Gregory S. Lupton". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Gregory S. Lupton, P.E.
Local Project Implementation Engineer

cc: Jose Rios Attn: Chad Riddle
Renee Stanton, Project Control